BOARD MEETING MINUTES*

Meeting Date: December 5, 2019

(*In order discussed)

December 5, 2019
6:30 p.m.

Board Members Present:	Tim Lipinski Sukey Robb-Wilder Rich Holmer
Board Members Absent:	Pip Marquez de la Plata Gaylord Schaap
Staff in Attendance:	Ed Fortner, General Manager Julie Kenny, Secretary to the Board
Others in Attendance:	Rachel Hundley, Legal Counsel Glenn Berkheimer

I. CALL TO ORDER (6:35 p.m.)

The properly agendized meeting was called to Order by President Tim Lipinski at 6:32 p.m.

II. CHANGES TO AGENDA and DECLARATION OF CONFLICT (6:36 p.m.)

Director Robb-Wilder noted for the record that she had requested Item VI-F (Real property negotiation at 17448 River Lane, Guerneville) be moved from Closed Session onto the Administrative items. Brief discussion ensued.

III. CONSENT CALENDAR (6:37 p.m.)

President Lipinski reviewed the items on the Consent Calendar. Director Holmer moved to approve the Consent Calendar as amended. Director Robb-Wilder seconded. Motion carried 3-0. The following items were approved:

A. Approval of the Minutes of the November 5, 2019 Board Meeting and the November 21, 2019 Special Board Meeting, with Item III-A of the Special Meeting Minutes amended to read:

> . . . contingent on positive Union feedback relative to <u>security, safety, or morale</u>. *(additions underlined)*

B. Approval of Operations Warrants/Online payments/EFT payments.

C. Receipt of Item(s) of Correspondence: (None.)

IV. PUBLIC COMMENT (6:39 p.m.)

(None.)

IX. CLOSED SESSION (6:39 p.m.)

At 6;39 p.m. President Lipinski announced the items for discussion in Closed Session. At 6:40 p.m. the Board went into Closed Session. At 7 p.m. the meeting reconvened and the following action was announced:

A. Conference with Labor Negotiator (pursuant to Gov. Code Section 54957.6):
District negotiator: Glenn Berkheimer (IEDA)
Employee Organization: Stationary Engineers Local 39
No action was taken.

VI. ADMINISTRATIVE (7 p.m.)*

**in the order discussed*

VI-A. (6:54 p.m.) Discussion/Action re Emergency Response Plan Update. The GM provided an overview of this item. Discussion ensued. No formal action was taken.

VI-B. (7:29 p.m.) Discussion/Action re Wildfire and water contamination. The GM provided an overview of this item. Director Holmer made a PowerPoint presentation. Discussion ensued.

VI-C. (7:57 p.m.) Discussion/Action re FY 2020-24 Capital Improvement Program. The Gm provided an overview of this item. Discussion ensued. This item was calendared for discussion at the January meeting.

VI-D. (8:28 p.m.) Discussion/Action re District Auditor for FY 2019-20 and FY 2020-21. The GM provided an overview of this item. Board discussion ensued. Director Robb-Wilder moved to direct staff to prepare a contract extension and Letter of Engagement for two more years. Director Holmer seconded. Motion carried 3-0.

VI-E. (8:32 p.m.) Discussion/Action re Potential Changes to District Nepotism policy. The GM provided an overview of this item. Discussion ensued. Director Holmer moved to add a Section 2120.30 to our current policy to define "direct supervisory relationship". Director Robb-Wilder seconded. Motion carried 3-0. Comments were made by Legal Counsel Rachel Hundley.

VI-F. (8:45 p.m.) Discussion/Action re Real property negotiation at 17448 River lane, Guerneville. The GM provided an overview of this item. Discussion ensued. No formal action was taken.

VI-G. (8:49 p.m.) Discussion/Action re Board member training. The GM provided an overview of this item. Comments were made by Rachel Hundley. Discussion ensued. No formal action was taken.

***** At 9:10 p.m. the Board took a short break. At 9:15 p.m. the meeting reconvened.***

VI-H. (9:15 p.m.) Discussion/Action re Election of Board Officers. The GM provided an overview of this item. Discussion ensued. Director Lipinski moved to name Director Holmer as President, Director Robb-Wilder as Vice President, and Director Schaap as Financial Coordinator. Seconded by both Director Holmer and Director Robb-Wilder. Motion carried 3-0. Brief discussion ensued.

VII. GENERAL MANAGER'S REPORT (9:18 p.m.)

The GM provided a report on the following items:

1. Laboratory testing
2. Water production and sales
3. Leaks
4. Guerneville rainfall
5. 2019 CIP
6. In-House Construction Projects
7. Personnel
8. Discontinuation of Service for Non-payment Law
9. SSWD Website Update
10. Flushing
11. Kincade Fire Meeting
12. Gantt Chart

Discussion ensued.

VIII. BOARD MEMBERS' ANNOUNCEMENTS/COMMENTS (9:28 p.m.)

1. Director Lipinski announced plans to replace MD Gas and Fife Antiques on the Rio Nido strip with a 2-story apartment complex. Discussion ensued.

IX. ITEMS FOR THE NEXT AGENDA (9:33 p.m.)

1. Budget
2. CIP
3. Emergency Response Plan update
4. Cost of Service Study RFP
5. Lower Harrison parking upgrades update

ADJOURN

The meeting adjourned at 9:34 p.m.

Respectfully submitted,

Julie Kenny
Clerk to the Board of Directors

APPROVED:

Gaylord Schaap: _____

Sukey Robb-Wilder: _____

Tim Lipinski: _____

Pip Marquez de la Plata _____

Rich Holmer _____