



BOARD OF DIRECTORS MEETING

AGENDA

November 5, 2026, Regular Meeting
District Offices, 17081 Hwy. 116, Ste. B
Guerneville, California
6:30 PM

NOTICE TO PERSONS WITH DISABILITIES: It is the policy of the Sweetwater Springs Water District to offer its public programs, services and meetings in a manner that is readily accessible to everyone, including those with disabilities. Upon request made at least 48 hours in advance of the need for assistance, this Agenda will be made available in appropriate alternative formats to persons with disabilities. This notice is in compliance with the Americans with Disabilities Act (28 CFR, 35.102-35.104 ADA Title II).

Any person who has any questions concerning any agenda item may call the General Manager or Assistant Clerk of the Board to make inquiry concerning the nature of the item described on the agenda; copies of staff reports or other written documentation for each item of business are on file in the District Office and available for public inspection. All items listed are for Board discussion and action except for public comment items. In accordance with Section 5020.40 et seq. of the District Policies & Procedures, each speaker should limit their comments on any Agenda item to five (5) minutes or less. A maximum of twenty (20) minutes of public comment is allowed for each subject matter on the Agenda unless the Board President allows additional time.

I. CALL TO ORDER *(Est. time: 2 min.)*

- A. Board members Present
- B. Board members Absent
- C. Others in Attendance

II. CHANGES TO AGENDA and DECLARATIONS OF CONFLICT *(Est. time: 2 min.)*

III. CONSENT CALENDAR *(Est. time: 5 min.)*

(Note: Items appearing on the Consent Calendar are deemed to be routine and non-controversial. A Board member may request that any item be removed from the Consent Calendar and added as an "Administrative" agenda item for the purposes of discussing the item(s).)

- A. Approval of the Minutes of the October 1, 2026 Regular Board Meeting.
- B. Approval of Operations Warrants/Online payments/EFT payments.

C. Receipt of Item(s) of Correspondence.

Note: Correspondence received regarding an item on the Administrative Agenda is not itemized here, but will be attached as back-up to that item in the Board packet and addressed with that item during the Board meeting.

IV. PUBLIC COMMENT: The District invites public participation regarding the affairs of the District. This time is made available for members of the public to address the Board regarding matters which do not appear on the Agenda, but are related to business of the District. Pursuant to the Brown Act, however, the Board of Directors may not conduct discussions or take action on items presented under public comment. Board members may ask questions of a speaker for purposes of clarification.

V. ADMINISTRATIVE

- A. Discussion/Action re Capital Debt Reduction (CDR) line item on bi-monthly water bill (*Est. time 15 min.*)
- B. Discussion/Action re Actual vs. Budgeted Report -- FY 2026-27 1st Quarter. (*Est. time 10 min.*)
- C. Discussion/Action re Reviewing District Goals and Objectives (*Est. time 15 min.*)
- D. Discussion/Action re Holiday Party (*Est. time 10 min.*)
- E. Discussion/Action re Emergency Operations Center Training hosted by California Water Company (*Est. time 10 min.*)
- F. Discussion/Action re Approval of Resolution 26-13, Approving a Contract with Aqua Sierra Controls, Inc. and Equipment Purchase from Sage Designs, Inc. for the SCADA Radio Upgrade Project and Increasing Overall Budget Approval by \$10,000 for a Total Authorization of \$214,693 (*Est. time 15 min.*)
- G. Board Ad Hoc Committee Reports (standing item) (*Est. time 10 min.*)
 - Ad Hoc Committees:
 - 1. CDR Committee (Dir. Schaap/Dir. Barraza Tran)
 - 2. District Policies Review (Dir. Robb-Wilder/Dir. Schaap)

VI. GENERAL MANAGER'S REPORT

- 1. Laboratory Testing/Regulatory Compliance
- 2. Water Production and Sales
- 3. Leaks
- 4. Guerneville Rainfall
- 5. In-House Construction Projects
- 6. Gantt Chart
- 7. Grants
- 8. Wright Drive Project
- 9. Road Repairs – Villa Grande and School House Tank Driveway
- 10. Metron Meter Installation Progress
- 11. Website One-Time Payment Portal update

VII. BOARD MEMBERS' ANNOUNCEMENTS

VIII. ITEMS FOR NEXT AGENDA

ADJOURN

Sweetwater Springs Water District Mission and Goals

The mission of the Sweetwater Springs Water District (SSWD) is to provide its customers with quality water and service in an open, accountable, and cost-effective manner and to manage District resources for the benefit of the community and environment. The District provides water distribution and maintenance services to five townships adjacent to the Russian River:

- Guerneville
- Rio Nido
- Guerneville Park
- Villa Grande
- Monte Rio

GOAL 1: IMPLEMENT SOUND FINANCIAL PRACTICES TO ENSURE EFFECTIVE UTILIZATION OF DISTRICT RESOURCES

GOAL 2: PROVIDE RELIABLE AND HIGH QUALITY POTABLE WATER WITH FACILITIES THAT ARE PROPERLY CONSTRUCTED, MANAGED AND MAINTAINED TO ASSURE SYSTEM RELIABILITY

GOAL 3: HAVE UPDATED EMERGENCY PREPAREDNESS PLANS FOR ALL REASONABLE, FORESEEABLE SITUATIONS

GOAL 4: DEVELOP AND MAINTAIN A QUALITY WORKFORCE

GOAL 5: PROVIDE EXCELLENT PUBLIC OUTREACH, INFORMATION AND EDUCATION

GOAL 6: ENHANCE BOARD COMMUNICATIONS AND INFORMATION



BOARD MEETING MINUTES*

Meeting Date: October 1, 2026

October 1, 2026
6:30 p.m.

Board Members Present:

Tim Lipinski
Sukey Robb-Wilder
Rich Holmer
Gaylord Schaap

Board Members Absent:

Marc Barraza Tran

Staff in Attendance:

Eric Schanz, General Manager
Nicole Kenny, Board Secretary

Others in Attendance:

Kimia Mahallati, Redwood Public Law

I. CALL TO ORDER (6:30 p.m.)

The properly agendized meeting was called to Order by President Robb-Wilder at 6:29 p.m.

II. CHANGES TO AGENDA and DECLARATION OF CONFLICT (6:30 p.m.)

President Robb-Wilder requested that the agenda Item V-C titled "Special Meeting/Workshop for the Purpose of Defining Goals" be revised to read "Special Meeting/Workshop for the Purpose of Defining Objectives to Meet District Goals." There were no objections.

III. CONSENT CALENDAR (6:32 p.m.)

President Robb-Wilder reviewed the items on the Consent Calendar. President Robb-Wilder requested that the September 3 meeting minutes be amended under Item V-A to specify that Resolution 26-09 was approved with a correction to the contingency budget amount to \$3,496.50 in the fourth Whereas. There were no objections to this change. Director Lipinski moved to approve the items on the Consent Calendar as amended. Director Holmer seconded. Motion carried 4-0. The following items were approved:

- A. Approval of the Minutes of the September 3, 2026 Regular Board Meeting
- B. Approval of Operations Warrants/Online payments/EFT
- C. Receipt of items of Correspondence. (None)

IV. PUBLIC COMMENT (6:34 p.m.)

(None.)

V. ADMINISTRATIVE (6:35 p.m.) *

**in the order discussed*

V-A. (6:35 p.m.) Discussion/Action re Approval of Resolution 26-11, Approving Destruction of Records.

The GM gave an overview of this item. Discussion ensued. Comments were made by Legal Counsel Kimia Mahallati. Further discussion ensued. There was no public comment. Director Holmer moved to approve Resolution 26-11, Approving Destruction of Records. Director Lipinski seconded. Motion carried 4-0.

V-B. (6:37 p.m.) Discussion/Action re Health Coverage for Board Members.

The GM gave an overview of this item. Discussion ensued. There was no public comment.

V-C. (6:46 p.m.) Discussion/Action re a Special Meeting/Workshop for the Purpose of Defining Goals.

Director Robb-Wilder gave an overview of this item. Discussion ensued. Comments were made by Legal Counsel Kimia Mahallati. Further discussion ensued. There was no public comment.

V-D. (7:04 p.m.) Board Ad Hoc Committee Reports (standing item).

Ad Hoc Committees:

- 1. CDR Committee (Dir. Schaap/Dir. Barraza Tran)**
- 2. District Policies Review (Dir. Robb-Wilder/Schaap)**

The GM provided an overview of this item:

- ✓ **FY 2026-27 Budget/CDR Committee:** The ad hoc committee did not meet in September.
- ✓ **District Policies Review Committee:** The ad hoc committee did not meet in September.

Discussion ensued. Comments were made by Legal Counsel Kimia Mahallati. Further discussion ensued. There was no public comment.

VI. GENERAL MANAGER'S REPORT (7:15 p.m.)

The GM provided a report on the following items:

1. Laboratory testing / Regulatory Compliance
2. Water production and sales
3. Leaks
4. Guerneville Rainfall
5. In-House Construction Projects
6. Gantt Chart
7. Grants
8. Wright Drive Project
9. Road Repairs – Villa Grande and School House Tank Driveway
10. Metron Meter Installation Progress

Discussion ensued. There was no public comment.

VII. BOARD MEMBERS' ANNOUNCEMENTS/COMMENTS (7:28 p.m.)

1. Director Robb-Wilder announced that she will be gone for the November Board meeting.
2. Director Robb-Wilder shared that we have a new representative for the West Sonoma County Union High School District.
3. Director Holmer shared that he was approached by a customer regarding having difficulty using our online payment system at our website. Brief discussion ensued.
4. Director Lipinski shared that Cal Water will be holding their annual community Emergency Operations Center Training on Saturday, October 20th from 8:30 a.m. to 2:30 p.m.

VIII. ITEMS FOR THE NEXT AGENDA (7:38 p.m.)

1. Update on one-time payment at our website
2. SCADA agreement with Aqua Sierra
3. CDR discussion
4. Objectives/goals discussion
5. Holiday party

IX. CLOSED SESSION (7:41 p.m.)

At 7:41 p.m. President Robb-Wilder announced the items in Closed Session. There was no public comment.

*** At 7:41 the Board took a brief break. The meeting reconvened at 7:46 p.m.*

At 7:47 p.m. the Board went into Closed Session. At 7:56 p.m. the Board concluded Closed Session and the President announced the following action on the Closed Session item:

- A. Public Employee Performance Evaluation (pursuant to Gov. Code Section 54957)
Title: General Manager**

No action was taken.

V. ADMINISTRATIVE (con't.)(8:57 p.m.)

- V-E. (8:57 p.m.) Discussion/Action re Resolution 26-1 – Approving Amendment Four to Eric Schanz Contract.**

Legal Counsel Kimia Mahallati provided an overview of this item. There was no discussion or public comment. Director Holmer moved to Approve Resolution 26-12, Approving Amendment Four to Eric Schanz Contract. Director Lipinski seconded. Motion carried 4-0.

ADJOURN

The meeting adjourned at 8:01 p.m.

Respectfully submitted,

Nicole King
Clerk to the Board of Directors

APPROVED:

Gaylord Schaap:	_____
Sukey Robb-Wilder:	_____
Tim Lipinski:	_____
Rich Holmer	_____
Marc Barraza Tran	_____

SWEETWATER SPRINGS WATER DISTRICT

TO: Board of Directors

AGENDA NO. V-A

FROM: Eric Schanz, General Manager

Meeting Date: November 5, 2026

SUBJECT: THE DISTRICT's CAPITAL DEBT REDUCTION (CDR) CHARGE

RECOMMENDED ACTION:

Make a motion to approve the proposed plan to gradually decrease the CDR charge.

FISCAL IMPACT:

Reduces annual CDR revenue.

DISCUSSION:

The District's water bill, which comes every other month, includes a charge called Capital Debt Reduction (CDR). The charge started in FY 2006-07 at a flat \$8 per bill (\$170,000 annually) to cover annual principal and interest payments on the District's state loans. In FY 2009-10, it increased to \$9.70 per bill (\$210,000 annually) when the District took out the Private Placement Loan. Starting in FY 2013-14, the charge was tied to rate increases and adjusted for larger meters and multi-unit accounts. In FY 2026-27, single-family homes pay \$17.78 per bill. Total revenue from the CDR is budgeted at \$440,956.

The key issue is that CDR revenue keeps going up, while the District's debt is steadily going down, as illustrated in the graph on Page 2. The District paid off its state loans a few years ago and expects to pay off the Private Placement Loan next year. It has also refinanced existing debt to get lower interest rates and set up a Sinking Fund. Together, these steps have reduced overall debt as well as the annual debt and interest costs paid from the Capital Improvements Revenue Fund (CIRF) account. A few years ago, the CIRF account was shouldering annual debt and interest payments of just over \$1M. This year our annual debt and interest payments are much less -- \$777,549 -- and of that only \$650,000 is being paid by CIRF. Net of the CDR revenue, in FY 2026-27 just \$209,000 of our annual debt and interest payment is funded from operating surpluses.

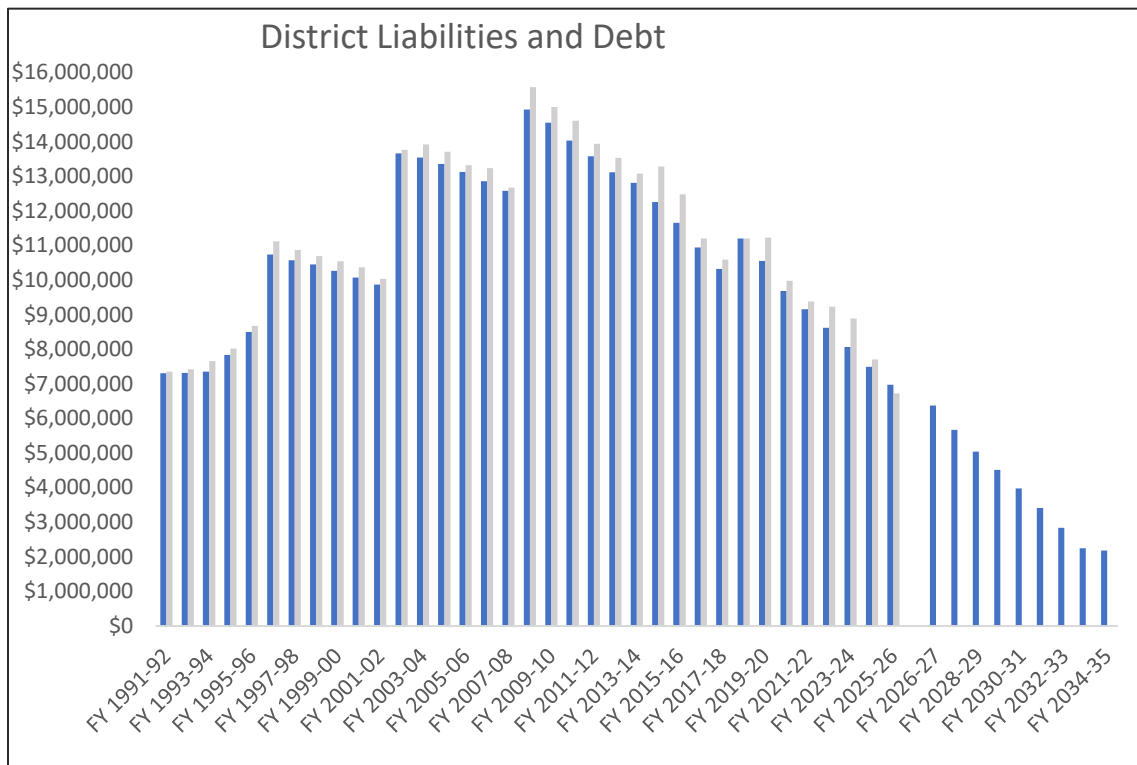
The CDR Subcommittee met twice to review the District's current CDR needs and consider whether the charge could come down, given the progress the District has made in reducing the annual debt and interest payments required from the CIRF

account. The result is a plan to gradually lower the CDR charge, giving ratepayers some real relief while still protecting the steady capital funding needed for the many improvement projects in the District's Master Plan. In short, the plan aims to balance both of these goals.

Here's the proposed plan:

1. Continue budgeting \$135,000 each year for the Sinking Fund.
2. In FY 2026-27, make an additional one-time \$150,000 payment to the Sinking Fund using the \$400,000 in surplus, undesignated operating reserves.
3. Keep the CDR rate at its FY 2026-27 level through FY 2028-29, rather than increasing it along with the annual rate adjustment. After that, gradually reduce the CDR until it reaches \$250,000. Keep collecting that amount for several more years to help pay down USDA loans.
4. Starting in FY 2027-28, apply rate increases only to the District Base Rate and Current Charges.

An internal spreadsheet lays out the numbers for this plan year by year. If you'd like to review this detail, please reach out to staff.



SWEETWATER SPRINGS WATER DISTRICT

TO: Board of Directors

AGENDA NO. V-B

FROM: Eric Schanz, General Manager

Meeting Date: November 5, 2026

**SUBJECT: ACTUAL VS. BUDGETED (OPERATIONS AND CAPITAL) REPORT THRU
SEPTEMBER 30, 2026 (25%)**

RECOMMENDED ACTION:

(Discussion item only.)

FISCAL IMPACT:

(None.)

DISCUSSION:

This report presents the 1st quarter actual revenues and expenses. This comprises 25% of the year by time and so we compare the revenues and expenses to that standard.

Operating Budget:

1Q Revenue is slightly more than 25% of budgeted amount.

1Q revenue came in at 1.0% more than scheduled. Actual water sold in the 1Q was 69,628 units, less than this same time period last year (71,447 units).

1Q Expenditures are higher than 25% of budgeted amount.

1Q expenditures are slightly higher (0.2%) than budgeted. This is typical because certain District bills -- such as insurance -- are paid in full at the beginning of the fiscal year.

The only expense of note this quarter was an expenditure of \$1,750 to paint the pergola over the District's exterior walkway.

For more detail on all the budget line items, please refer to the attached Actual vs. Budgeted breakdown provided with your packet.

Capital Budget:

The 1Q Capital Budget is typical for the 1st Quarter. Most revenues -- annual assessment, Capital Debt Reduction Charge (CDR) and transfers to in-house construction - will not come in until later in the year.

The Wright Drive Phase 1 Project is awaiting County Encroachment Permit approval with an expected start of construction in late November. Grant funding in the amount of \$759,183 for Construction is available.

Metron LTE Meter installation continues with delays due to staffing shortages in August and September. As of October, there have been 1910 Metron Meter installations with just over half of the installation completed. It is estimated that there will be an additional 750 hrs. of labor to complete the project.

The Villa Grande driveway repair project was completed in the first quarter with the School House driveway repair project being completed in early October.

FUNDS AT THE COUNTY

Attached is the County Fund Balances for the 1st Quarter. County Fund Balances include the funds at PARS and CERBT. At the end of the quarter, Total District Funds were \$4,626,197 and of this \$1,468,927 are designated as Policy Reserves.

Sweetwater Springs Water District
FY 2026-27 Operating Budget Variances as of September 30, 2026 (25%)
Note: Document is cumulative. Changes to text made from previous reports are "d in the "Changed" column and underlined.

	FY 2026-27 Actual	2026-27 Budget	\$ Over Budget for the Year	% of Budget	Notes (Underlined notes reflect changes since last report)	*=Ch ged
Ordinary Income/Expense						
Income						
OPERATING REVENUE						
4031 · Water Sales						
4031.13 · Base Rate	596,548	2,429,744	-1,833,196	24.6%		
4031.11 · Current Charges	277,052	901,978	-624,926	30.7%		
4031.12 · Capital Debt Reduction Charge	108,981	440,956	-331,975	24.72%		
4031.15 · Water Bill Penalties (Delinquency Fees)	8,608	65,920	-57,312	13.06%		
4031.14 · Service Charges	6,845	0	6,845	100.0%		
Total 4031 · Water Sales	998,034	3,838,598	-2,840,564	26.0%		
Total OPERATING REVENUE	998,034	3,838,598	-2,840,564	26.0%		
NON-OPERATING REVENUE						
1700 · Interest	18,984	50,000	-31,016	38.0%		
3600 · Construction New Services	350	5,000	-4,650	7.0%	-	
3601 · Construction - Service Upgrades	0	3,000	-3,000	0.0%	-	
4032 · Rent	34,214	136,332	-102,118	25.1%		
4040 · Miscellaneous Income	2,879	1,000	1,879	287.9%	-	
Total NON-OPERATING REVENUE	56,427	195,332	-138,905	28.9%		
Total Income	1,054,462	4,033,930	-2,979,468	26.1%		
Expense						
OPERATING EXPENSES						
SALARY & BENEFITS						
Salary						
5910 · Wages	277,176	1,132,000	-854,824	24.5%		
5912 · Overtime	14,181	54,000	-39,819	26.3%		
5916 · On-Call Pay	9,920	40,000	-30,080	24.8%		
Total Salary	301,277	1,226,000	-924,723	24.6%		
Benefits						
5920.0 · Retirement	44,827	99,053	-74,999	24.28%		
5920.2 · Retirement - EE deferrals	-20,772					
5920.4 · Retirement - UL Mandatory	0	0	0	0.0%		
5920 · TOTAL RETIREMENT	24,054	99,053		24.28%		
5930.0 · Health/Dental/Vision	85,747	351,490	-272,413	22.5%		
5930.1 · Health - EE Deferrals	-6,671					
5930.2 · Retiree Health	5,916	14,700	-8,784	40.2%	In the 1Q, annual contribution to CERBT (\$3,000.00) made.	*
5930.4 · Workers Comp Insurance	24,858	25,000	-142	99.4%	In the 1Q, workers' comp was paid for the year.	*
5930 · TOTAL HEALTH	109,851	391,190		28.08%		
5922 · Payroll Taxes - Employer Paid	4,273	20,000	-15,727	21.4%		
5941 · Life insurance - GM	0	1,000	-1,000	0.0%		
Total Benefits	138,178	511,243	-373,065	27.0%		
Total SALARY & BENEFITS	439,455	1,737,243	-1,297,788	25.3%		
SERVICES & SUPPLIES						
Communications						
6040-I · Internet service	1,046	4,044	-2,998	25.9%		
6040-C · Cell Phones	4,865	7,000	-2,135	69.5%	In the 1Q, we paid for the answering service for the year.	*
6040-T · Telephones	4,127	20,000	-15,873	20.6%		
Total Communications	10,038	31,044	-21,006	32.3%		
Insurances						
6101 · Gen. Liability	67,329	70,000	-2,671	96.2%	In the 1Q, this was paid for the year.	*
Total Insurances	67,329	70,000	-2,671	96.2%		

Sweetwater Springs Water District
FY 2026-27 Operating Budget Variances as of September 30, 2026 (25%)

Note: Document is cumulative. Changes to text made from previous reports are "d in the "Changed" column and underlined.

	FY 2026-27 Actual	2026-27 Budget	\$ Over Budget for the Year	% of Budget	Notes (Underlined notes reflect changes since last report)	*=Ch ged
Maint/Rep - Office & Vehicles						
6140 · Vehicle Maintenance	1,051	30,000	-28,949	3.5%	-	
6151 · Office Maintenance	5,653	8,460	-2,807	66.8%	<u>In the 1Q, \$1750 was spent to paint the pergola.</u>	*
Total Maint/Rep - Office & Vehicles	6,704	38,460	-31,756	17.4%		
Maint/Repair - Facilities						
6085 · Janitorial Services	2,610	11,600	-8,990	22.5%		
6100 · SCADA system	0	8,000	-8,000	0.0%		
6180 · Distribution System Repairs	13,557	75,000	-61,443	18.1%		
6235 · Treatment System	1,202	45,000	-43798.43	2.7%		
6143 · Generator Maintenance	1,582	7,000	-5,418	22.6%	-	
Total Maint/Repair - Facilities	18,950	146,600	-127,650	12.9%		
Miscellaneous Expenses						
6000 · Customer Refunds	-20	0	-20	100.0%	-	
6280 · Memberships	539	13,300	-12,761	4.1%		
6303 · Claims	0	5,000	-5,000	0.0%		
6593 · Governmental Fees	7,688	25,000	-17,312	30.8%		
Total Miscellaneous Expenses	8,207	43,300	-35,093	19.0%		
Office Expense						
6410 · Postage	3,282	20,000	-16,718	16.4%		
6430 · Printing Expense	2,066	5,000	-2,934	41.3%		
6461 · Office Supplies	738	9,200	-8,462	8.0%		
6800 · Subscriptions/Legal Notices	1,050	1,000	50	105.0%	<u>In the 1Q, paid subscriptions for the year.</u>	*
6890 · Computers/Software	410	3,800	-3,390	10.8%		
6895 · Billing System	5,711	18,000	-12,289	31.7%		
6897 · Website	692	4,200	-3,508	16.5%		
Total Office Expense	13,946	61,200	-47,254	22.8%		
Operating Supplies						
6300 · Chemicals	133	19,000	-18,867	0.7%		
6880 · Tools and Equipment	805	8,000	-7,195	10.1%		
6881 · Safety Equipment	991	3,500	-2,509	28.3%	-	
Total Operating Supplies	1,929	30,500	-28,571	6.3%		
Professional Services						
6514 · Lab/Testing Fees	8,277	18,000	-9,723	46.0%		
6570 · Consultant Fees	0	84,000	-84,000	0.0%		
6590 · Engineering	128	6,000	-5,873	2.1%		
6610 · Legal	3,726	25,000	-21,274	14.9%		
6630 · Audit/Accounting	11,831	54,500	-42,669	21.7%		
Total Professional Services	23,961	187,500	-163,539	12.8%		
Rents & Leases						
6820 · Equipment	461	1,700	-1,239	27.1%		
6840 · Building & Warehouse	11,190	33,820	-22,630	33.1%		
Total Rents & Leases	11,651	35,520	-23,869	32.8%		
Transportation & Travel						
7120 · Seminars & related travel	724	2,000	-1,276	36.2%	-	
7201 · Vehicle Gas	8,475	45,000	-36,525	18.8%		
7300 · Travel Reimbursements	1,091	4,400	-3,309	24.8%		
Total Transportation & Travel	10,290	51,400	-41,110	20.0%		
Uniforms						

Sweetwater Springs Water District
FY 2026-27 Operating Budget Variances as of September 30, 2026 (25%)
Note: Document is cumulative. Changes to text made from previous reports are "d in the "Changed" column and underlined.

	FY 2026-27 Actual	2026-27 Budget	\$ Over Budget for the Year	% of Budget	Notes (Underlined notes reflect changes since last report)	*=Ch ged
6021.1 · Boots	1,251	2,300	-1,049	54.4%	<u>In the 1Q, multiple boot vouchers were submitted.</u>	*
6021.3 · T-shirts	504	1,500	-996	33.6%	<u>In the 1Q, t-shirts were purchased for the year.</u>	*
6021.4 · Jackets	0	500	-500	0.0%		
Total Uniforms	1,755	4,300	-2,545	40.8%		
Utilities						
7320 · Electricity	50,049	200,000	-149,951	25.0%		
7321 · Propane	283	4,000	-3,717	7.1%		
Total Utilities	50,332	204,000	-153,668	24.7%		
Total SERVICES & SUPPLIES	225,094	903,824	-678,730	24.9%		
Total OPERATING EXPENSES	664,549	2,641,067	-1,976,518	25.2%		
Net Ordinary Income	389,912	1,392,863	-1,002,951	28.0%		
Other Income/Expense						
Other Expense						
TRANSFERS TO OTHER FUNDS						
8620.7 · Tfers to CIRF for CDR Revenue	0	440,956	-440,956	0.0%		
8620.3 · Tfers to CIRF	0	930,000	-930,000	0.0%		
8620.5 · Tfers to Building Fund	0	15,000	-15,000	0.0%		
Total TRANSFERS TO OTHER FUNDS	0	1,385,956	-1,385,956	0.0%		

FY 2026-27 Capital Projects and Capital Debt Budget (Cash)

as of September 30, 2026

		2025-26 Budget/ <i>Actual</i> (6.5% incr.)	2026-27 Budget/ <i>Actual</i> (3% incr.)						
Total CIRF Balance Beginning of Year		\$1,620,050	\$1,900,283						
REVENUE									
Assessments/New Services		\$742,286	\$750,000						
CDR Transfer from Operations		\$428,113	\$440,956						
Operating Surplus Transfer from Operations		\$831,532	\$960,000						
Interest		\$119,562	\$50,000						
New Construction		\$123,626	\$0						
Grants Received		\$216,687	\$0						
Total Revenue		\$2,461,807	\$2,200,956						
Total Available for Capital Expenses		\$4,081,857	\$4,101,239						
EXPENDITURES				GRANT INFORMATION					
		EST PROJECT COST		GRANTS APPROVED	GRANTS RECEIVED CY	GRANTS RECEIVED PY	GRANTS APPROVED BUT NOT YET REC'D		
CIP Projects									
Wright Dr - Design		\$231,103	\$75,697	\$30,000	\$160,450	\$0	\$150,450	\$0	CDBG
Wright Drive - Construction Ph. I		\$1,000,000	\$2,675	\$1,040,000	\$759,183	\$0	\$0	\$759,183	CDBG
Misc. Paving and Valve costs			\$0	\$120,000	\$0	\$0	\$0	\$0	
Total CIP Projects			\$78,372	\$1,190,000		\$0.00			
Other Capital Expenses									
Annual transfer to Policy Reserves			\$8,381	\$0					
In-House Project:									
Site Improvements/Other			\$8,626	\$30,000	FY 2025-26: Hay/Bay tank liner; Cty Acctg				
Well 5 rehab			\$41,415	\$0	FY 2026-27 Tree trimming; tank liners				
River Lane Pipe Repl project			\$10,219	\$0					
Lower Summit tank liner/standby generator			\$40,324	\$0					
Well 6 rehab			\$0	\$0					
Electronic Flow Production Meters			\$0	\$100,000					
AMR Upgrade		\$1,400,000	\$929,006	\$1,050,000					
SCADA system radio replacement		\$200,000	\$0	\$100,000					
Villa Grande/School House Roads			\$34,065	\$0					
District Master Plan			\$11,897	\$0					
Vehicle / Equipment			\$134,267	\$110,000	FY 2025-26: El Bonita generator \$140,000; Mini Ex \$70,000				
					FY 2026-27 Dump truck \$110,000				
Total Other Capital Projects/Equipment			\$1,218,202	\$1,390,000					
Capital Debt Payments (for next FY) + District Investment									
Debt tfer (reduced by Sinking Fund adj.)			\$650,000	\$650,000					
District Investment: (i.e., Sinking Fund; PERS UL; PARS)			\$235,000	\$235,000	FY 2025-26: \$235,000 policy reserve loan				
					FY 2026-27: \$135,000 sinking fund; \$100,000 PARS				
Total Debt/Investment			\$885,000	\$885,000					
Total CIP/Debt Expenditures			\$2,181,573	\$3,465,000					
Total CIRF Balance End of Year (Est.)			\$1,900,283	\$636,239					

[illegible]

SWEETWATER SPRINGS WATER DISTRICT

TO: Board of Directors

AGENDA NO. V-C

FROM: Eric Schanz, General Manager

Meeting Date: November 5, 2026

Subject: Discussion and Review of Objectives for District Goals

RECOMMENDED ACTION:

Discussion/Action re Discussion and review of Objectives for District Goals.

FISCAL IMPACT:

None

DISCUSSION:

During the September Board meeting the Board requested that the General Manager help prioritize the District Goals for further discussion on objectives. The objectives help to guide the District on how to reach its goals. The Board decided to add a discussion item to the agenda over the next several meetings to allow for further discussion and action for the Board and Staff to work on the objectives. Refer to exhibit Exhibit 1 to see the GMs draft District Goals and Objectives for further discussion.

The District as part of the Mission Statement has Six Goals (listed below) that help guide the Board and Staff with the operation, planning and development of the District.

Sweetwater Springs Water District Goals

Goal 1: Implement sound financial practices to ensure effective utilization of district resources

Goal 2: Provide reliable and high-quality potable water with facilities that are Properly constructed, managed and maintained to assure system reliability

Goal 3: Have updated Emergency Preparedness Plans for all reasonable, foreseeable situations

Goal 4: Develop and maintain a quality workforce

Goal 5: Provide excellent public, information and education

Goal 6: Enhance Board communications and information

Sweetwater Springs Water District Goals and Objectives, FY 2026-2027

GOAL 1: IMPLEMENT SOUND FINANCIAL PRACTICES TO ENSURE EFFECTIVE UTILIZATION OF DISTRICT

Priority	Task	Rationale	Action	Process	Measures	2026-2027 Status
1	Financial plan to meet budget	Meet projected future financial obligations	<ul style="list-style-type: none"> Retire high-cost debt Stable but flexible budget CIP budget goal met Sinking Fund to pay down debt Reserve plan 	Budget committee review of Financial Plan	<ul style="list-style-type: none"> -Reserve Policy met -Established Stable CIP Budget -CIP Plan 	Reserve Policy met for 2026-27 Budget.
2	Maintain Reasonable Rates	<ul style="list-style-type: none"> Rates tied to costs Fairness to all customers Ethics Customer relations Accurate Amount necessary to maintain Operations and CIP 	<ul style="list-style-type: none"> -Review rates on annual basis as part of budget process and -Prop 218 	<ul style="list-style-type: none"> Develop rates to fund budget Present to public Rate hearing Adopt new rates 	Rates completed on schedule	Rates stabilized by previous rate increases. 3% rate increase this year approved. CDR under review by board.
3	Investigate sources of funding consistent with District goals	<ul style="list-style-type: none"> Avoid/minimize raising rates Prioritize Projects Stable CIP Budget 	<ul style="list-style-type: none"> Regularly evaluate land use, grants, loans, bonds, foundations More frequently evaluate investments Evaluate selling lots/parcels within District that are not being used or planned for use 	<ul style="list-style-type: none"> Research other sources of funding Consider hiring a grant writer Surplus Lands 	Obtain Funding	<ul style="list-style-type: none"> Actively working with DWR and CDBG for funding projects Sonoma County Ag and Open Space – Starett Hill property
4	Develop Property Management Program	<ul style="list-style-type: none"> Effective Use of District Resources Possible Source of Revenue District Liability 	<ul style="list-style-type: none"> Develop Property Management Program 30 yr Plan 	Inventory Property Assess Condition/Function	<ul style="list-style-type: none"> -Active Program -30 yr Plan 	In Progress

Sweetwater Springs Water District Goals and Objectives, FY 2026-2027

GOAL 2: PROVIDE RELIABLE AND HIGH-QUALITY POTABLE WATER WITH FACILITIES THAT ARE PROPERLY CONSTRUCTED, MANAGED AND MAINTAINED TO ASSURE SYSTEM RELIABILITY

Priority	Task	Rationale	Action	Process	Measures	2026-2027 Status
1	Ensure safe collection, treatment, storage, and distribution of clean water	<ul style="list-style-type: none"> • Legal requirement • Community commitment 	<ul style="list-style-type: none"> • Meet DPH standards • Maintain the existing facilities with new pipes and materials as needed • Employee training, including environmental impacts 	<ul style="list-style-type: none"> • Compliance • Evaluate opportunities to exceed • Monthly report 	<ul style="list-style-type: none"> • Follow best management practices • Enhanced communications with DWR • Ensure compliance 	<ul style="list-style-type: none"> • Compliance with DPH regulations. • Reporting compliance
2	Complete Capital Improvement Projects on Schedule and within Budget	Community Commitment Improve Water Quality Improve Fire Protection Reduce System Losses	<ul style="list-style-type: none"> • Review Capital Improvement Program • Review Master Plan • Prioritize CIP Projects 	Staff Review of CIP Board Review of CIP Complete Annual Projects	<ul style="list-style-type: none"> • Completion of Annual Projects 	<ul style="list-style-type: none"> • Wright Drive CIP is in progress. • Metron Meter • SCADA Upgrades
3	Protect Water Rights	Continue to protect water rights	Maintain right/license appropriate for the District	Status report	<ul style="list-style-type: none"> • Water rights documentation from the State 	<ul style="list-style-type: none"> • Ensure Compliance • Production Meter upgrade in progress.

Sweetwater Springs Water District Goals and Objectives, FY 2026-2027

GOAL 3: HAVE UPDATED EMERGENCY PREPAREDNESS PLANS FOR ALL REASONABLE, FORESEEABLE SITUATIONS

Priority	Task	Rationale	Action	Process	Measures	2026-2027 Status
1	Disaster preparedness and emergency planning	To be prepared for emergencies. Respond to emergency situations	<ul style="list-style-type: none">• Staff review current plans on annual basis.• Update current plans as appropriate• Coordinate plans with other emergency responders• Update website for emergency preparedness	<ul style="list-style-type: none">• Website• Office of Emergency Services• Annual disaster review	<ul style="list-style-type: none">• Ensure plans meet goals.• Ability to respond	<ul style="list-style-type: none">• Emergency Action Plan reviewed and updated for 2026• Attended & participated in local disaster and flood planning meetings.

Sweetwater Springs Water District Goals and Objectives, FY 2026-2027

GOAL 4: DEVELOP AND MAINTAIN A QUALITY WORKFORCE

Priority	Task	Rationale	Action	Process	Measures	2026-2027 Status
1	Provide safe work environment	<ul style="list-style-type: none"> Legal requirement Save money on workers comp claims Ethics 	<ul style="list-style-type: none"> Ensure training opportunities are available for all employees Training Providing proper equipment Review appropriate policies 	<ul style="list-style-type: none"> Hold regular safety meetings Keep current w/industry standards Workplace culture of Safety 	<ul style="list-style-type: none"> # claims # complaints 	<ul style="list-style-type: none"> Regular safety meetings held. Tail Gate Safety Meetings prior to project start. Site Inspections
3	Build employee skills and competencies.	<ul style="list-style-type: none"> Optimize efficiency Safer work environment Quality of work 	<ul style="list-style-type: none"> Provide training and development opportunities for all employees Create opportunities for employee team building 	<ul style="list-style-type: none"> Encourage and Support educational opportunities 	<ul style="list-style-type: none"> Staff Certification levels Attend training seminars and conferences 	<ul style="list-style-type: none"> Staff Certification-On Going
4	Regularly & effectively communicate policies and procedures to staff	<ul style="list-style-type: none"> Requirement Good business practice Risk Management 	<ul style="list-style-type: none"> Review appropriate policies Communicate policies and procedures with staff 	<ul style="list-style-type: none"> Regular Staff meetings 	<ul style="list-style-type: none"> Staff meetings at which policies and procedures discussed 	<ul style="list-style-type: none"> Regular staff meetings held where policies are discussed.
2	Recruitment and Retention Plan	<ul style="list-style-type: none"> Policies that support staff Increase knowledge base of staff Staff Longevity Attract qualified applicants 	<ul style="list-style-type: none"> Maintain salaries to industry and local standards Better recruitment efforts Culture of organization 	<ul style="list-style-type: none"> Monitor local industry Encourage training Opportunities. Define mission and goals Policies and benefits that support staff 	<ul style="list-style-type: none"> Review Salary Schedule Training Promotional Opportunities 	<ul style="list-style-type: none"> Annual Reviews COLA Staff Cert.

Sweetwater Springs Water District Goals and Objectives, FY 2026-2027

GOAL 5: PROVIDE EXCELLENT PUBLIC OUTREACH, INFORMATION AND EDUCATION

Priority	Task	Rationale	Action	Process	Measures	2026-2027 Status
1	Be aware/proactive on external events	<ul style="list-style-type: none"> Impact on business Avoid crisis management (be proactive vs. reactive) Stay informed Facilitate long-term planning 	<ul style="list-style-type: none"> Ensure information to public and media is accurate and correct Stay up on local events thru media and professional organizations 	<ul style="list-style-type: none"> Expand GM report Use of Social Media Use of Web Site 	Number and quality of communications regarding news affecting the District	<ul style="list-style-type: none"> -Meeting report -Use of Social Media -Contact customers using billing system, billing, text, email, phone -Participation in regional meetings and forums.
2	Ensure customer satisfaction	<ul style="list-style-type: none"> Good business practice 	<ul style="list-style-type: none"> Educate/inform/communicate Respond to customer concerns adequately Investigate opportunities for customers to provide comments. Evaluate e-payment system Use communication /Billing Systems Email, Text, Call 	<ul style="list-style-type: none"> Hold 2-way Communications between customers and District Learn what other Districts are doing 	<ul style="list-style-type: none"> Positive Customer Feedback Track feedback Periodically track phone calls Evaluate the questions from customers 	<ul style="list-style-type: none"> -Website is used for customer communication. updated. -Staff use billing system to communicate with customers -Electronic Message Board?
3	Investigate community networking/leadership	More effective if we work together	<ul style="list-style-type: none"> Conduct public outreach meetings. Attend community meetings. Cooperate w/local groups Be proactive in identifying issues with the potential to affect the District Maintain Website 	<p>Priority list of contacts</p> <p>Integration of information to District issues</p>	<ul style="list-style-type: none"> Number of new contacts Event attendance and feedback 	<ul style="list-style-type: none"> -Participating in regional workshops and forums. -Website updated regularly.

Sweetwater Springs Water District Goals and Objectives, FY 2026-2027

GOAL 6: ENHANCE BOARD COMMUNICATIONS AND INFORMATION

Priority	Task	Rationale	Action	Process	Measures	2026-2027 Status
1	Be aware/proactive regarding external events	<ul style="list-style-type: none"> Impact on community Avoid crisis management (be proactive vs. reactive) Stay informed Facilitate long-term planning Cost effective Efficient Saves time 	<ul style="list-style-type: none"> Stay up on local events through media and professional organizations Participate in Community Organizations 	<ul style="list-style-type: none"> Board Education 	<ul style="list-style-type: none"> Board effectiveness 	<ul style="list-style-type: none"> Review/ Discussion of Objectives for Goals
2	Evaluate Board effectiveness	<ul style="list-style-type: none"> Ensure Board is doing a good job Meet community needs/expectations Leverage District performance Ensure ethics 	<ul style="list-style-type: none"> Board orientation package Board familiarity with District and Community Obtain feedback CSDA Board Training 	<ul style="list-style-type: none"> Annual review of goals and objectives 	<ul style="list-style-type: none"> # tasks completed/ goals/objectives achieved Finish objective review 	<ul style="list-style-type: none"> Review/ Discussion of Objectives for Goals.
3	Maintain Policies and Procedures Manual	<ul style="list-style-type: none"> Compendium of District Policies Information for Board Members and Public on Board Policies 	<ul style="list-style-type: none"> Review P&P by outside consultant Add Needed Policies Annual Review by Board 	<ul style="list-style-type: none"> Hire Contractor Add Policies as needed 	<ul style="list-style-type: none"> Need to Complete Annual Review 	<ul style="list-style-type: none"> Section 2000 revisions in progress

SWEETWATER SPRINGS WATER DISTRICT

TO: Board of Directors

AGENDA NO. V-D

FROM: Eric Schanz, General Manager

Meeting Date: November 5, 2026

Subject: Holiday Party

RECOMMENDED ACTION:

This item has been placed on the agenda to allow for discussion/action on the annual District Holiday party.

FISCAL IMPACT:

Varies.

DISCUSSION:

Discussion/Action on Annual District Holiday Party for 2026.

SWEETWATER SPRINGS WATER DISTRICT

TO: Board of Directors

AGENDA NO. V-E

FROM: Eric Schanz, General Manager

Meeting Date: November 5, 2026

Subject: Discussion Emergency Operations Center Training

RECOMMENDED ACTION:

This item has been placed on the agenda to allow for further discussion.

FISCAL IMPACT:

None

DISCUSSION:

On October 20, 2026 California Water Service provided a free Emergency Operations Center Training for the community and public stakeholders at the Russian River Resiliency Center in Guerneville. Those in attendance from the District included Board Directors Tim Lipinski and Rich Holmer and from the Staff were the GM, Eric Schanz and the Field Manager, Ryan Atkinson.

SWEETWATER SPRINGS WATER DISTRICT

TO: Board of Directors

AGENDA NO. V-F

FROM: Eric Schanz, General Manager

Meeting Date: November 5, 2026

SUBJECT: Adopt Resolution 26-13 Approving Contract with Aqua Sierra Controls, Inc. and Purchase of Equipment from Sage Designs, Inc. For the District's SCADA Radio Update and Increase Overall Budget Approval by \$10,000

RECOMMENDED ACTION: Discussion and Adoption of Resolution 26-13 approving the cost proposal from Aqua Sierra Controls to complete SCADA Radio Upgrades and authorizing the General Manager to execute a contract with Aqua Sierra Controls, Inc. and approving the cost proposal for PLC/Radio Equipment from Sage Designs, Inc. and increase overall budget approvals by \$10,000

FISCAL IMPACT: Cost: Aqua Sierra Controls, Inc. \$139,786.00
Sage Designs, Inc. \$ 64,907.00
Contingency Budget \$ 10,000.00
\$214,693.00

DISCUSSION:

The District relies on a Supervisory Control and Data Acquisition System (SCADA) to maintain continuous, real-time oversight and control various facilities in its water system. The SCADA operates using Programmable Logic Controllers (PLC) that sit at local sites to collect raw field data and transmit operational data to the District's dedicated SCADA server. Currently, key components of this hardware infrastructure have reached end-of-life status leaving the District without manufacturer support or access to new replacement parts. The failure of a PLC or radio means that our facilities and infrastructure do not have the ability to communicate with our SCADA server or each other. This could result in water outages without having the ability to call out alarms or the ability for equipment to operate when needed. Upgrading these critical assets is necessary to ensure continuous service reliability, regulatory compliance, and system resilience.

Staff recommends that the Board approve the proposed resolution, which executes two critical actions to advance the District's SCADA Replacement Project: (1) authorizing the purchase of replacement SCADA equipment from Sierra Controls, Inc., for the estimated cost of \$64,907.00 and (2) approving a contract with Aqua Sierra Controls, Inc. for the installation, updating, and

programming of the new PLCs and radios at all District facilities for the total amount of \$139,786.00.

The Project was originally approved by the Board as part of the CIP budget in 2025-26 FY and has been carried over to the 2026-27 FY budget year. To account for unforeseen field conditions during deployment and potential increase in equipment costs, staff further recommends establishing a \$10,000.00 project contingency, to be shared across both vendor scopes and added to the total overall project budget.

Attachment: Resolution 26-13

RESOLUTION 26-13

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SWEETWATER SPRINGS WATER DISTRICT APPROVING A CONTRACT WITH AQUA SIERRA CONTROLS, INC. AND EQUIPMENT PURCHASE FROM SAGE DESIGNS, INC. FOR THE SCADA RADIO UPGRADE PROJECT AND INCREASING OVERALL BUDGET APPROVAL BY \$10,000 FOR A TOTAL AUTHORIZATION OF \$214,693

WHEREAS, the Sweetwater Springs Water District ("District") requires upgrades to its Supervisory Control and Data Acquisition System (SCADA) radio communication system to ensure reliable operations; and

WHEREAS, Aqua Sierra Controls, Inc. has submitted a proposal to provide professional services for the SCADA Radio System Upgrades in the amount of \$139,786.00; and

WHEREAS, Sage Designs, Inc. has submitted a proposal to provide the necessary SCADA equipment for the upgrades in the amount of \$64,907.00; and

WHEREAS, Aqua Sierra Controls, Inc. has demonstrated the specific qualifications to perform the scope of work for this project and Sage Designs, Inc. is the sales representative for the type of SCADA equipment that the District uses; and

WHEREAS, staff have reviewed the proposals and have find the proposals to be fair and complete; and

WHEREAS, Sweetwater Springs Water District desires to contract with Aqua Sierra Controls, Inc. to perform the SCADA radio system upgrades and purchase the necessary SCADA equipment from Sage Designs, Inc.; and

WHEREAS, a project contingency budget of \$10,000.00 is recommended to cover unforeseen project costs, bringing the total overall project budget to \$214,693.00, representing an overall budget approval increase of \$10,000.00.

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Agreement for Professional Services for SCADA Radio System Upgrades with Aqua Sierra Controls, Inc., a copy of which is attached hereto as "Exhibit A", is hereby approved with an overall sum of \$139,786.00; and
2. The Board of Directors hereby approves the equipment purchase proposal from Sage Designs, Inc. in the amount of \$64,907.00, a copy of which is attached hereto as "Exhibit B".

September 3, 2026.

3. The Board of Directors hereby approves a project contingency of \$10,000.00 and authorizes an overall project budget of \$214,693.00.
4. The Agreement for Professional Services for SCADA Radio System Upgrades with Aqua Sierra Controls, Inc. and the Purchase Agreement for SCADA Equipment with Sage Designs, Inc., a copy of which is attached hereto as "Exhibit A", is hereby approved with an overall sum of \$214,693.00; and
5. The General Manager is authorized to execute said Agreement and all necessary agreements, purchase orders, and documents required to implement this Resolution.

I hereby certify that the foregoing is a full, true, and correct copy of a Resolution duly and regularly adopted and passed by the Board of Directors of the SWEETWATER SPRINGS WATER DISTRICT, Sonoma County, California, at a meeting held on November 5, 2026, by the following vote:

Director	Aye	No
Sukey Robb-Wilder	_____	_____
Tim Lipinski	_____	_____
Richard Holmer	_____	_____
Gaylord Schaap	_____	_____
Marc Barraza Tran	_____	_____

Gaylord Schaap
Acting President of the Board of Directors

Attest: Julie A. Kenny
Clerk of the Board of Directors



Aqua Sierra Controls, Inc.
13265 Bill Francis Drive, Auburn, CA 95603
Cell (530) 305-3390 Office (530) 823-3241
jlane@aquasierra.com www.aquasierra.com
CA Contractors License A, C-10 474023
CA Small Business Certification #1162
CA DIR #1000003631

IT Services - SCADA – UL508A Panel Shop – Pump Controllers NIST Traceable Instrument Calibrations & Maintenance

Sweetwater Springs Water District

Attention: Mr. Eric Schanz
Phone: 707-869-4000
Email: eschanz@sweetwatersprings.com

Subject: Proposal & Scope of Work
Project: Radio System Upgrade

Proposal # QJ09529-1
October 1, 2026

Mr. Schanz,

The following is our updated scope of work and proposal for the panels and instruments for the Radio System Upgrade Project. Our proposal is good for (60) sixty days. We are assuming that the radio links will work and that a radio path study has been completed by others. We are assuming that the district will purchase the PLCs with terminal conversion boards directly from Sage. We will replace coax connectors on the antenna system as needed unless the site cannot be accessed with a ladder.

Equipment

- (3) Maple Systems 10.1 Inch HMIs
- Maple Systems EB Pro HMI Programming Software
- (12) RF Pigtales
- (12) Coaxial Surge Protectors
- Lot Installation Materials

Scope of Work

- Submittals
- Design drawings including power drawings, network map and radio map
- Build of materials
- Program HMIs
- Program radios

- Program PLCs to include conversion of existing programs only and minimal troubleshooting.
- Programming of the existing SCADA system to include verification of I/O points and minimal troubleshooting.
- Demo existing radios
- Installation of new radios
- Radio communications testing
- Demo existing HMIs
- Installation of new HMIs
- Demo existing PLCs
- Installation of new PLCs
- Startup services
- Field acceptance testing
- Operations and maintenance manuals (digital copy)
- Operator training

Proposal Total \$139,786.00 (Cash, Check, ACH, Wire Transfer)

Included

- Shipping and handling
- Sales tax
- Travel and mileage
- Hotels and meals
- Prevailing wage rates

Exclusions

- Items not in our scope of work
- Specialty insurance beyond our standard five million dollars coverage
- Bonds, fees or permits
- Underground work, trenching or back filling
- NETA testing
- Union requirements or signatories
- Power studies, arc flash study, arc flash stickers or short circuit analysis
- Third party testing
- Confined space entry
- Junction boxes or j boxes other than specifically listed in our proposal
- Spare parts other than what is specifically listed in our proposal.
- Stainless steel conduit or PVC coated rigid conduit
- Cancellation of a project after award may incur restocking fees.
- Due to recent tariff changes all products incurring a tariff will result in an increase passthrough to the customer regardless of proposal pricing.
- PLCs and Radios provided by others.
- Interconnect drawings
- Antennas or antenna replacement
- Manlift or bucket truck.
- Radio path study

Please let me know if you have any questions.
Thank you,



Josh Lane, President

TERMS AND CONDITIONS OF SALE

The Terms and Conditions of Sale set forth herein, and Supplements that may be attached hereto, constitute the full and final expression of the contract of equipment or services as described in the quotation between AQUA SIERRA CONTROLS, INC. (herein referred to as Seller) and the Buyer and supersedes all prior quotations, purchase orders, correspondence or communication whether written or oral between the seller, and the Buyer. Notwithstanding any contrary language in the Buyer's purchase order or other acceptance, Buyer shall be bound by these Terms and Conditions of Sale when it returns its purchase order or otherwise indicates acceptance of this contract, or when it accepts delivery from Seller of the Equipment or Service. ACCEPTANCE OF THE CONTRACT IS EXPRESSLY LIMITED TO ACCEPTANCE OF THESE TERMS AND CONDITIONS OF SALE STATED HEREIN AND ANY ADDITIONAL OR DIFFERENT TERMS PROPOSED BY BUYER ARE REJECTED UNLESS EXPRESSLY AGREED TO IN WRITING BY THE OFFICER OF THE SELLER. No contract shall exist except as herein provided. No statement, representation or warranty not contained herein shall be binding on the Seller unless made in writing by an officer or other authorized representative of the Seller. Prior dealings, usage of the trade or a course of performance shall not be relevant to determine the meaning of this agreement even through the accepting or acquiescing party had knowledge of the nature of the performance and opportunity for objection. Whenever a term defined by the Uniform Commercial Code is used herein, the definition contained in the Code shall be controlled.

ORDERS

All orders, where Equipment or Services are to be supplied for a specific order, are received subject to acceptance by an authorized representative of Seller. All orders must be firm commitments giving complete item description, including prices, quantity, installation, and shipping requirements. Typographical and clerical errors in quotations, orders and acknowledgments are subject to correction.

PRICES

Written quotations expire thirty (30) calendar days from the date of quotation unless withdrawn sooner. Verbal quotations expire twenty-four (24) hours after they are made. Prices on an Order requesting shipment or performance longer than three (3) months from date of order, and "Held" orders which are not released in time to be shipped or performed in three (3) months, may be revised at the option of Seller. Any increase in Seller's costs associated with the imposition of new tariffs after the date of quotation may be passed through to Buyer.

CREDIT

Buyers not having established credit ratings with Seller should send satisfactory credit information with first order or remit a certified check to avoid delay in filling orders.

MINIMUM BILLING

Orders for Service performed in Seller's Shop shall have a minimum billing time of two (2) hours. Orders for Service performed in the "field" or at the Buyer's place of business shall have a minimum billing time of four (4) hours. Billing time for Services performed away from Seller's Shop shall be determined on a "portal to portal" basis.

TERMS OF PAYMENT (SERVICE)

Terms of payment to Buyers with satisfactory credit at 1% cash discount for payment within 15 days of the date of the invoice and net invoice amount for payment net 30. Invoices will be submitted as partial shipments of equipment are made. Seller reserves the right at any time to require full or partial payment before proceeding with a contract of sale if, in its judgment, the financial condition of the Buyer shall not justify the terms of payment specified. If Buyer defaults when payment is due, then the whole contract price shall become due and payable upon demand, or Seller, at its option, without prejudice to other lawful remedies, may defer delivery and/or performance or cancel the contract of sale.

TERMS OF PAYMENT (CONSTRUCTION)

Terms of payment for major construction and automation projects based on satisfactory customer credit either by prior approved projects or by approved financial credit applications. Without prior credit approval, the customer must pay in advance only a 25% good faith deposit against equipment being purchased for any given project. The seller has the right to waive the deposit requirement. Otherwise, our terms for payment will follow the standard construction billing process based on per cent of project completion invoicing. Invoices will be submitted monthly or more frequently based on contract requirements for labor, parts and materials services delivered to the project site.

ACCELERATED OR DELAYED PAYMENT

There will be no reduction in price for payments more favorable to Seller than the standard terms. If payments are not made in conformance with standard terms, the quoted price shall, without prejudice to the right of Seller to immediate payment, be increased by an amount of interest equal to the highest legal rate per month or fraction thereof on the unpaid balance. Seller reserves the right to refer for collection sums not paid by Buyer within the herein stated Terms of Payment. In the event Seller chooses to refer unpaid sums for collection of said sums, collection costs include but are not limited to collection agency fees, process fees, attorney's fees and costs, and court costs as well as such other costs, that are directly related to collection.

SHIPMENT AND RISK OF LOSS

All shipments are F.O.B. the place of shipment. Risk of loss or damage to the Equipment shall pass to Buyer at the F.O.B. point unless the Seller specifically agrees otherwise in writing.

PACKAGING

The seller's price does not include the cost of packaging for shipment. Charges for standard packaging will be imposed plus any additional special packaging or marking performed at Buyer's request and agreed to by Seller. The cost of such items is determinable only upon completion and will appear as a separate item on Seller's invoice.

GENERAL TRANSPORTATION

Seller will prepay and add the cost of common carrier transportation charges as a separate item on Seller's invoice. Seller, in the absence of direction before the date of shipment, will select method of shipment of goods. If Buyer prefers a certain method or forwarding agent to handle the shipments, complete written instructions must be given. All claims for loss, breakage and damage (obvious or concealed) should be made to carriers, but Seller will render Buyer reasonable assistance in securing satisfactory adjustment of such claims. Claims for shortages or other errors must be made in writing to Seller within thirty (30) days after receipt of shipment. Failure to give notice shall constitute unqualified acceptance and a waiver of all such claims by Buyer.

SHIPPING AND PERFORMANCE SCHEDULES

When requested, Seller will establish estimated shipping and Service performance schedules as closely as practical in accordance with the Buyer's needs and will exercise diligence in meeting such estimated schedules. However, Seller will not be responsible for deviations in meeting shipping or Service performance schedules nor for any losses or damages to Buyer (or any third persons) whether occasioned by the deviations in performance or the non-performance of any of Seller's obligations under this contract, or loss of or damage to goods when caused directly or indirectly by or in any manner arising from strikes, secondary boycott, riots, wars, accidents, fires, floods, explosions, vandalism, government embargoes, priorities or regulations, transportation delays, shortages of labor, fuel, supplies, power transportation facilities, tooling capacity or similar or dissimilar causes, beyond Seller's control. Under no circumstances shall Seller have any liability for penalties or other consequential damages of any kind resulting in whole or in part from Seller's delay in delivering or failure to deliver, any Equipment or Service to Buyer as agreed. Should shipment of goods be held beyond scheduled date for the convenience of the Buyer, the Seller reserves the right to bill for said goods plus charges for warehousing, insurance, trucking and other expenses incidents to such delay.

TERMINATION AND ALTERATION

Order may be terminated by the Buyer only upon payment of reasonable charges based upon expenses already incurred and commitments made by Seller. Termination charges on completed items will be 100% of the selling price. Buyer at any time, by timely written notice, may request alteration of any order in any one or more of the following which will be accepted by Seller where feasible: (1) Drawings, designs or specifications, where the order calls for items to be specifically manufactured for the Buyer; (2) method of shipment or packing; and (3) place of delivery. If any such alteration causes an increase or decrease in the cost of, or the time required for the performance of any of the work under this contract, whether altered or not altered by Buyer's notice, an equitable adjustment shall be made in the contract price or delivery schedule, or both, and the contract shall be modified in writing accordingly. The buyer will provide written documentation of all changes affecting the contract order price in the form of change orders or additional purchase orders, prior to order shipment.

WARRANTIES

Equipment – The Seller warrants the Equipment covered by this agreement of Sale to be free from defects in material and workmanship under normal care and proper usage the shorter of: (1) one year from the date of shipment or installation whichever is earlier; or (2) the period of the warranty of the original equipment manufacturer, whichever is shorter. Warranty covers parts and the labor to repair the Equipment, but does not include the costs of travel, labor and expenses portal to portal to remove or replace the defective Equipment. This express warranty is in lieu of and excludes all other representations made by advertisements or by agents and all other warranties, both express and implied, except as specifically set forth herein. Seller warrants that the equipment sold is as described in the Agreement of Sale, but no promise, description, affirmation of fact, sample, model, or representation, oral or written, shall be deemed a part of the Agreement of Sale unless set forth therein or herein or are made in writing and signed by an authorized representative of Seller.

Seller, in connection with Equipment covered and sold pursuant to the Agreement of Sale, agrees to either (1) correct any defect in workmanship or material which may develop under proper care and normal usage during the period of warranty set forth herein; or (2) at the option of Seller, to replace or repair the defective part or parts F.O.B. the place of shipment; or (3) to repay upon return of the defective part or parts, the price paid for such Equipment by Buyer. Buyer's remedies with respect to any Equipment furnished by Seller under the Agreement of Sale shall be limited exclusively to the right of replacement and/or repair or repayment of the purchase price as provided herein.

Service Labor – Seller warrants that the Service Labor and workmanship covered by this Agreement of Sale to be free from defects for a period of thirty (30) days from the date of completion of such Service Labor, and that the term Service Labor includes travel and expenses on a portal-to-portal basis.

Construction Labor – Sell warrants that the Construction Labor and workmanship covered by this Agreement of Sale to be free from defects for a period of ninety (90) days from the date of completion of such Construction Labor, and that the term Construction Labor includes travel and expenses on a portal-to-portal basis.

THE REMEDIES PROVIDED HEREIN ARE EXCLUSIVE AND IN NO EVENT SHALL SELLER BE LIABLE FOR ANY DAMAGES, WHETHER DIRECT, INDIRECT OR IMMEDIATE, FORESEEABLE, CONSEQUENTIAL, OR SPECIAL ARISING OUT OF A BREACH OF ANY EXPRESS OR IMPLIED WARRANTY, OR NEGLIGENCE.

Seller shall not be liable for any expenses incurred by the Buyer or any other person by reason of the use, or misuse, sale or fabrication of the Equipment regardless of whether the Equipment conforms to the specifications. Any lawsuit or legal claim for breach of contract must be brought within one year after the alleged breach occurs.

PENALTY OR LIQUIDATED DAMAGES

Contracts which include Penalty and Liquidated Damage clauses for failure to meet shipping or performance promises are not acceptable or binding on Seller, unless such clauses are specifically accepted in writing by an officer of Aqua Sierra Controls, Inc.

RETURNS

Full credit will be issued for all returned material, authorized in advance, which has been accepted under warranty or returned as a result of Sellers incorrect material or quantities. In the case of Seller's error, return must be requested within 30 days of the date of invoice covering the original shipment. Buyer shall not initiate the deduction from payment to Seller for product returned to Seller.

WAIVER

The failure of Seller to insist, in any one or more instances, upon the performance of any of terms or conditions of this contract or the failure of Seller to exercise any of its rights hereunder shall not be construed as a waiver or relinquishing of any such term, condition, or right thereunder and shall not affect the Seller's right to insist on strict performance and compliance with regard to any unexecuted portions of this contract or future performance of these terms and conditions.

EQUAL OPPORTUNITY

Seller warrants that goods shipped to Buyer under this Purchase Order will be produced in compliance with the Fair Labor Standards Act. The nondiscrimination clauses contained in section 202, Executive Order 11246, as amended by Executive Order 11375, relating to equal employment opportunity for all persons without regard to race, color, sex, or national origin and the implementing rules and regulations prescribed by the Secretary of Labor (41 CFR, Chapter 60) are incorporated herein. Version: 5/22/2025



Representing Schneider Electric | Industry Business | Telemetry & Remote SCADA Systems
 SCADAPack - Trio Datacom - Ecostruxure GeoSCADA - Accutech

TO: Eric Schanz
 Sweetwater Springs
 FAX / E-mail: eschanz@sweetwatersprings.com
 Date: October 19, 2026
 Quotation #: 26310

* Purchase Orders should be addressed to Sage Designs, Inc. *					
Item	Qty	DESCRIPTION	Part #	Unit \$	Total \$
		Trio Q-Series Radio			
1	13	Trio Q-Series Radio	TBURQR4HH-F00E2L00	1,924.00	25,012.00
		Part Number Breakdown	Base + Option Codes		
		Trio Q Data Radio	TBURQ		
		Unit Type	Option Code		
		Simplex / Half Duplex Radio	R		
		Generic Frequency Band	Option Code		
		UHF Band - High Band - 450 to 518MHz	4H		
		Future Use	Option Code		
		Standard on QR	H-		
		Modulation	Option Code		
		FCC Region (Canada, US, and Others)	F00		
		Encryption	Option Code		
		256-bit AES encryption (standard)	E		
		Features	Option Code		
		With I/O & Rx port (QR Only)	2L		
		Power Supply Options	Option Code		
		10-30v DC Standard	0		
		Hot Standby Controller Options	Option Code		
		None (QR450 & QB450 Only)	0		
		Subtotal			25,012.00
		Estimated shipping via Ground (No Charge)			Ground N/C
TOTAL (not including tax)					\$25,012.00
* Purchase Orders should be addressed to Sage Designs, Inc. *					
NOTES: 1. Orders should be addressed to Sage Designs, Inc., 150 Shoreline Hwy, Ste 8A, Mill Valley, CA 94941-3634. Email: orders@scadawise.com					
2. Terms of Payment: Net 30 Days (pending credit approval). Credit application form required. Credit card orders subject to 4% convenience fee.					
3. Good must be staying within the US. Schneider Electric US terms, conditions & warranty of sale apply to this quote:					
http://connect-us.schneider-electric.com/terms-conditions/					
Note: SE TRSS product warranty policy is as specified on product data sheets.					
4. All returns are subject to restocking fees. Open-boxed items are subject to inspection prior to credit or refund.					
5. F.O.B. Origin. Shipping prepaid/added to invoice or shipped freight collect.					
6. Standard shipping lead time (after credit approval): 8 weeks ARO*					
7. Prices quoted do not include any applicable sales taxes or shipping charges. Prices & specifications are subject to change without notice.					
Quoted by: David Gunderson					
email orders to: orders@scadawise.com					

* Purchase Orders should be addressed to Sage Designs, Inc. *					
Item	Qty	DESCRIPTION	Part #	Unit \$	Total \$
SCADAPack 470/474 Series					
1	13	SCADAPack 474 Controller	TBUP474-UA50-BB00S	2,735.00	35,555.00
		Part Number Breakdown	Base + Option Codes		
		SCADAPack 474, 32-Bit Controller, Dual Core	TBUP474-		
		Platform	Option Code		
		SCADAPack x70 Firmware	U		
		SCADA Security	Option Code		
		Standard Security Features	A		
		Protocol Option	Option Code		
		DNP3 Serial/IP mstr/slave/p-to-p, Modbus RTU/TCP mstr/slave, TCP/IP	5		
		License Option	Option Code		
		Standard DNP3 Features	0		
		Analog Inputs/Outputs	Option Code		
		P474: 12 AI selectable 0-20, 4-20mA, 0-5V or 1-5V. 2 Analog Out selectable 0-20 or 4-20mA	B		
		Digital Inputs/Outputs	Option Code		
		P474: 20 DI (12/24V), 10 D/O (Dry Contact Relays), 12 counter inputs (shared with DI)	B		
		Future Option	Option Code		
		None	0		
		RealFlo Flow Computer - Flow Run License Options	Option Code		
		None	0		
		Certification	Option Code		
		Standard - UL & CSA 61010-2-201; FCC 47 CFR Part 15, Subpart B; ICES-003; CE and RCM markings IECEx/ATEX: Ex ec nC IIC T4 Gc -40°C ≤ Ta ≤ +70°C, cULus Non-Incendive Electrical Equipment for use in Class I, Div. 2, Groups A, B, C and D; and Class I, Zone 2	S		
		Terminal Adapter Kit			
opt	0	SCADAPack 474 Terminal Adapter Kit (P1/P4 SP32)	TBUM297915	514.00	0.00
		Subtotal			35,555.00
		Estimated shipping via Ground (No Charge)			Ground N/C
TOTAL (not including tax)					\$35,555.00
* Purchase Orders should be addressed to Sage Designs, Inc. *					
NOTES: <ol style="list-style-type: none"> Orders should be addressed to Sage Designs, Inc., 150 Shoreline Hwy, Ste 8A, Mill Valley, CA 94941-3634. Email: orders@scadawise.com Terms of Payment: Net 30 Days (pending credit approval). Credit application form required. Credit card orders subject to 4% convenience fee. Good must be staying within the US. Schneider Electric US terms, conditions & warranty of sale apply to this quote: http://connect-us.schneider-electric.com/terms-conditions/ Note: SE/TRSS product warranty policy is as specified on product data sheets. All returns are subject to restocking fees. Open-boxed items are subject to inspection prior to credit or refund. F.O.B. Origin. Shipping prepaid/added to invoice or shipped freight collect. Standard shipping lead time (after credit approval): 8 weeks ARO* Prices quoted do not include any applicable sales taxes or shipping charges. Prices & specifications are subject to change without notice. 					
Quoted by: Brennen Harris			email orders to: orders@scadawise.com		



Manufacturer's Representative for Telemetry & Remote SCADA Systems
Antennas and Radio Accessories

TO: Eric Schanz
Sweetwater Springs
FAX / E-mail: eschanz@sweetwatersprings.com
Date: October 21, 2026
Quotation #: 26316
re:

*** Purchase Orders should be addressed to Sage Designs, Inc. ***

email orders to: orders@scadawise.com or fax to 888-275-7243 (888-FAX-SAGE)

Item	Qty	DESCRIPTION	Part #	Unit \$	Total \$
Radio Antennas & Accessories					
opt	0	Antenna Clamps, Kit of 2 for .75" to 3.0" OD	UC-12	132.00	0.00
opt	0	RF Cable Antenna Feedline 25ft/7m, 0.4in/10mm NM to NM	SDI-25F7M-A	170.00	0.00
450MHz Omni Antennas					
opt	0	Vertical Enclosed Dipole Antenna Unity Gain, 400-470Mhz	COD4-4047	500.00	0.00
opt	0	Omni, Meander Collinear, 5dBD, 410-430Mhz, PIM Rated, 4.3 Conn (needs adaptor)	COL43-430-P	823.33	0.00
450MHz Yagi Antennas					
opt	0	Yagi 6 Element 450-480Mhz, N Female	YB6-61	216.67	0.00
opt	0	Yagi 10 Element 450-470Mhz	YB10-70	226.00	0.00
opt	0	9 Element Yagi 450-480Mhz	YB9-61	255.00	0.00
2	10	Trio Surge Arrestor, bulkhead mount, NF, 125MHz to 1000MHz	TBUMLT-ARRES-TYPEA	182.00	1,820.00
3	10	Trio DIN Rail Mounting Kit - Suits Trio M/J/K/Q Series Remotes	TBUMDIN-KIT-TYPEA	137.00	1,370.00
4	10	Trio RF Cable Feeder Tail 3ft/1m - N type male to N type male	TBUMRFJP-N-N-1M	115.00	1,150.00
NOTE: Sage Designs is not a planholder for this project, does not have access to the entire specification and, therefore, cannot be held responsible for take-offs on quantities or general or technical requirements outside of the scope of our knowledge. All orders are governed by Schneider Electric USA's standard terms and conditions of sale.					
TOTAL (not including sales taxes & shipping)					\$4,340.00

■ Purchase orders should be addressed to: Sage Designs, Inc.

NOTES:

1. Terms of Payment: Net 30 Days upon invoice (with credit approval). Visa or Mastercard orders are subject to 4% convenience fee.
2. Terms of Sale: Manufacturer's terms, conditions & warranty of sale apply.
3. All returns are subject to a restocking fees. Open-boxed accessories, such as cables and antennas, are subject to inspection for refunds and may not be returned for credit. Custom cables & some accessories may not be returnable.
4. F.O.B. Manufacturer's Plant. Estimated Ship Date: 1-4 weeks ARO.
5. Prices do not include sales tax or shipping and handling. Prices & specifications are subject to change without notice.

Quoted by: **David Gunderson**

email orders to: orders@scadawise.com

SWEETWATER SPRINGS WATER DISTRICT

TO: Board of Directors

AGENDA NO. V-G

FROM: Eric Schanz, General Manager

Meeting Date: November 5, 2026

Subject: Board Committee Reports

RECOMMENDED ACTION:

Receive updates from active Board committees.

FISCAL IMPACT:

Varies.

DISCUSSION:

This item is a standing placeholder for any Board committee updates that have not been addressed in a separate item.

Ad Hoc Committees:

CDR Committee- *(Dir. Schaap/Tran)*

This committee is responsible for assisting staff with the budget and rates development for the FY 2026-27 Budget. Make recommendations to the Board.

District Policies Review- *(Dir. Robb-Wilder/Schaap)*

This committee is charged with reviewing and updating the necessary sections of the Policies and Procedures Manual.

SWEETWATER SPRINGS WATER DISTRICT

TO: Board of Directors

AGENDA NO. VI

FROM: Eric Schanz, General Manager

Meeting Date: November 5, 2026

Subject: GENERAL MANAGER'S REPORT

RECOMMENDED ACTION: Receive report from the General Manager.

FISCAL IMPACT: None

DISCUSSION:

- 1. Laboratory Testing/ Regulatory Compliance:** Water quality tests confirm that all SSWD water meets all known State and Federal water quality standards.
- 2. Water Production and Sales:** Water sales in September were 20,198 units (Monte Rio cycle). Total combined Monte Rio and Guerneville water production for September was 61.28 AF (Figure 1).
- 2. Leaks:** There was a total of 6 water main repairs in September requiring 30 work hours and 3 Service line repairs requiring 14 hours in total (Figure 2). There were 4 water main repairs in Guerneville and 2 water main repairs in Monte Rio. There were 2 service line repairs in Guerneville and 1 service line repair in Rio Nido. All 6 of the water main repairs were on 2-inch galvanized pipes.
- 4. Guerneville Rainfall:** Total cumulative rainfall to the end of September was 37.86 inches (Figure 3). Last year cumulative rainfall was 53.31 inches by the end of September.
- 5. In-House Construction Projects:** September projects included:
 - Metron Meter change outs.
- 6. Gantt Chart:** The Gantt Chart is updated for September 2026 (Figure 4).
- 7. Grants:** CDBG grant funding for Wright Drive Phase I in the amount of \$759,183 is approved and the agreement was approved during the April Board meeting. The water system consolidation/intertie funding project (DWR) has approved Brelje and Race Engineering to develop project cost and engineering plan to determine further project

funding. There will be about a two-month delay for the engineering to start pending State approvals.

- 8. Wright Drive:** Piazza has received the notice of award after the approval from the Board on August 6th meeting. The preconstruction meeting for Phase 1 of the Wright Drive Project was held on Friday September 25th at the District office. Pending final approval from the County is the encroachment permit that will be approved once comments from Public Infrastructure and Fire are received. The notice to proceed will be issued when the encroachment permit is issued.
- 9. School House and Villa Grande Driveway Repair:** The driveway to the Schoolhouse Tank has been completed. A temporary gate has been installed as the new gate is being built by Bohlen and Canelis Engineering.
- 10. Metron Meter Register Installation:** The installation of meter registers continues to make good progress since starting April 9th. As of October 10th 1886-meter registers have been installed.
- 11. One Time Payment on Website:** Progress has been slow from Muni Link on when the one-time payment button will be repaired for our customers who wish to make on time water bill payments on the website. However, Muni Link is working to resolve the issue. Unfortunately, it is one of those situations that is out of our control. Staff have been working with our customers to make payments over the phone or to help with setting up an account on the customer portal. Muni Link is working to resolve this issue by the end of November. Additionally, the website has been updated with a notice to help customers on how they can make a payment.

**Figure 1. Water Production and Sales 12 Month Moving Averages
Sweetwater Springs Water District Since September 2017**

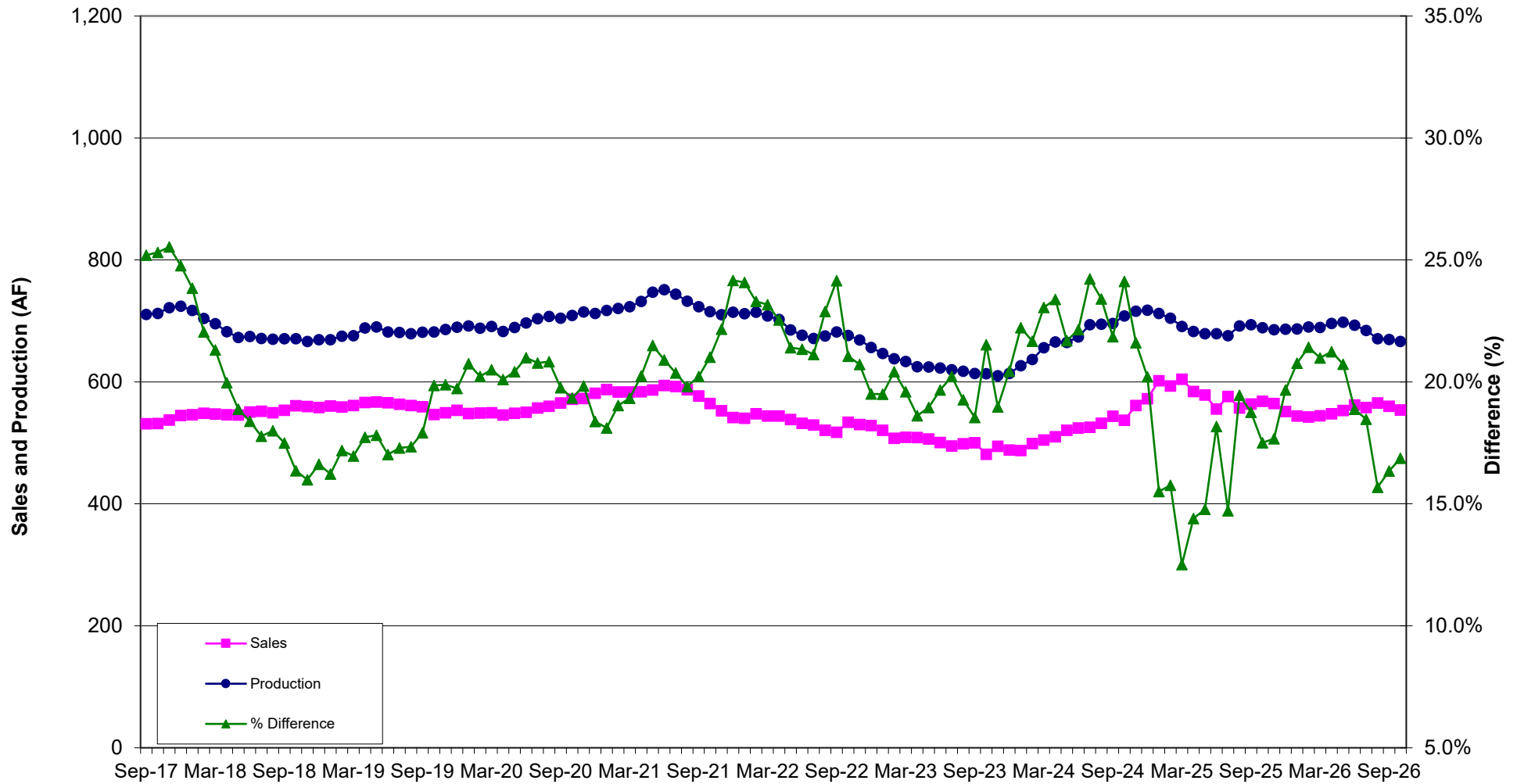


**Figure 2. Sweetwater Springs Water District Main and Service Pipeline Breaks
Moving Annual Average Since September 2015**

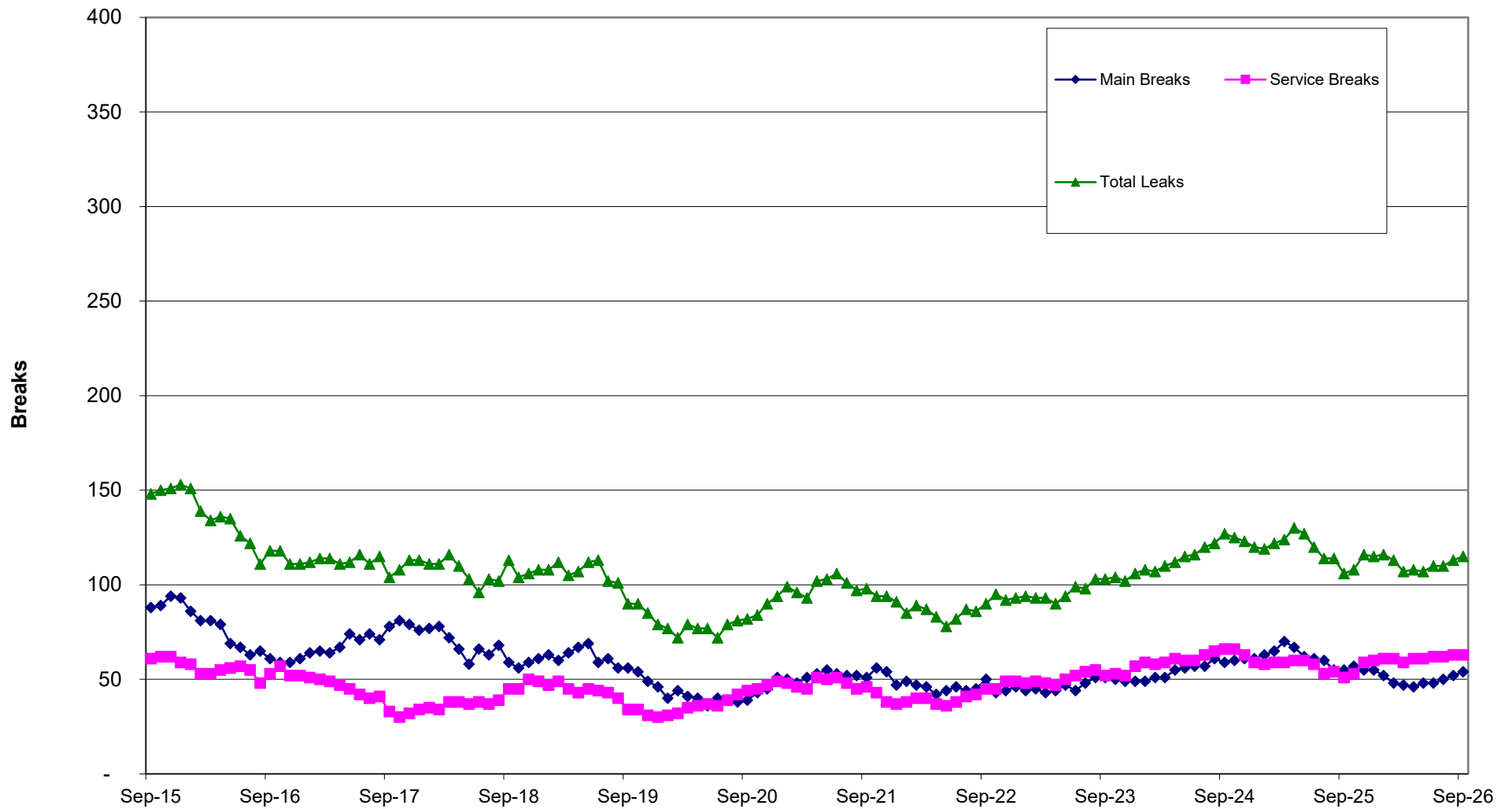
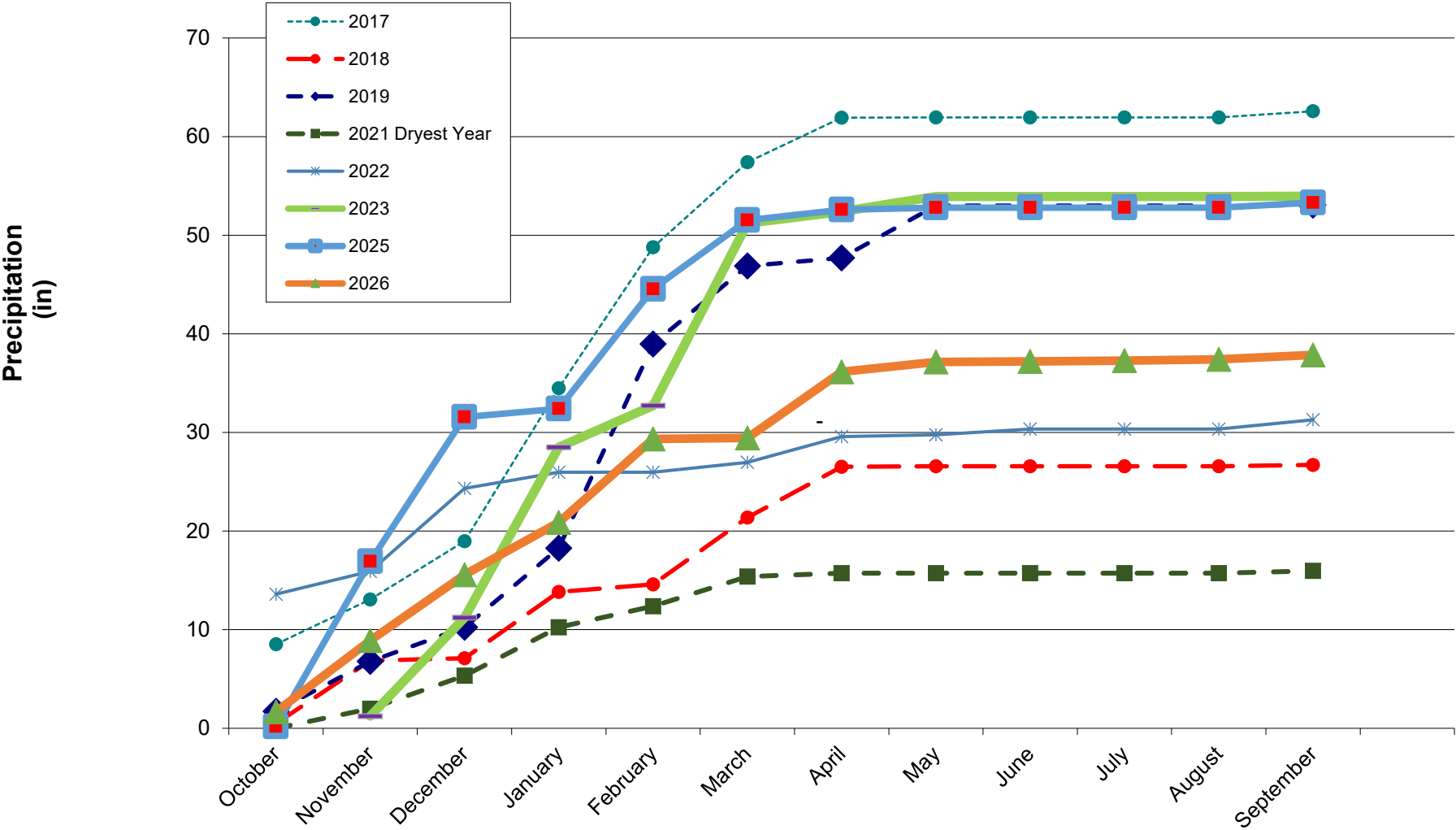


Figure 3. Guerneville Cumulative Monthly Rainfall



[illegible]

NUMBER OF WATER UNITS SOLD FY 26 - 27

	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27
JULY	19,044	19,608	20,255	19,273	22,297	21,558	20,306	17,833	18,396	18,687	21,981
AUGUS	26,811	29,485	28,325	27,419	28,582	26,302	22,555	24,231	26,990	29,876	27,449
SEPTEMBER	22,893	24,037	25,805	24,886	27,175	22,746	21,271	21,933	20,858	22,884	20,198
OCTOBER	29,333	29,495	32,827	27,310	30,099	24,731	31,859	23,693	32,581	30,868	0
NOVEMBER	19,462	21,884	21,351	22,640	23,173	17,984	16,472	15,777	22,606	16,931	0
DECEMBER	18,070	21,297	20,468	22,288	25,982	21,110	20,372	17,713	24,034	20,806	0
JANUARY	13,676	14,146	15,335	12,925	15,529	15,062	11,588	11,270	14,449	13,703	0
FEBRUARY	16,504	17,693	16,950	17,284	15,506	18,727	13,139	18,122	19,340	20,354	0
MARCH	12,315	11,657	12,653	12,827	12,846	11,236	11,980	14,557	10,173	11,613	0
APRIL	16,809	16,279	18,547	16,886	17,038	17,024	16,685	18,958	14,442	16,706	0
MAY	13,083	13,011	13,319	14,602	15,866	13,375	12,354	12,750	11,250	15,125	0
JUNE	19,198	21,220	20,612	21,453	24,720	21,975	19,426	21,153	27,306	25,532	0
Total	227,198	239,812	246,447	239,793	258,813	231,830	218,007	217,990	242,425	243,085	69,628