Sweetwater Springs WATER DISTRICT

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BOARD OF DIRECTORS MEETING
AGENDA

September 3, 2026, Regular Meeting
District Offices, 17081 Hwy. 116, Ste. B
Guerneville, California
6:30 PM

NOTICE TO PERSONS WITH DISABILITIES: It is the policy of the Sweetwater Springs Water District to offer its public programs, services and meetings in a manner that is readily accessible to everyone, including those with disabilities. Upon request made at least 48 hours in advance of the need for assistance, this Agenda will be made available in appropriate alternative formats to persons with disabilities. This notice is in compliance with the Americans with Disabilities Act (28 CFR, 35.102-35.104 ADA Title II).

Any person who has any questions concerning any agenda item may call the General Manager or Assistant Clerk of the Board to make inquiry concerning the nature of the item described on the agenda; copies of staff reports or other written documentation for each item of business are on file in the District Office and available for public inspection. All items listed are for Board discussion and action except for public comment items. In accordance with Section 5020.40 et seq. of the District Policies & Procedures, each speaker should limit their comments on any Agenda item to five (5) minutes or less. A maximum of twenty (20) minutes of public comment is allowed for each subject matter on the Agenda unless the Board President allows additional time.

I. CALL TO ORDER *(Est. time: 2 min.)*

A. Board members Present

B. Board members Absent

C. Others in Attendance

II. CHANGES TO AGENDA and DECLARATIONS OF CONFLICT *(Est. time: 2 min.)*

III. CONSENT CALENDAR *(Est. time: 5 min.)*

(Note: Items appearing on the Consent Calendar are deemed to be routine and non-controversial. A Board member may request that any item be removed from the Consent Calendar and added as an "Administrative" agenda item for the purposes of discussing the item(s).

A. Approval of the Minutes of the August 6, 2026 Regular Board Meeting.

B. Approval of Operations Warrants/Online payments/EFT payments.

C. Receipt of Item(s) of Correspondence.

Note: Correspondence received regarding an item on the Administrative Agenda is not itemized here, but will be attached as back-up to that item in the Board packet and addressed with that item during the Board meeting.

IV. PUBLIC COMMENT:

The District invites public participation regarding the affairs of the District. This time is made available for members of the public to address the Board regarding matters which do not appear on the Agenda, but are related to business of the District. Pursuant to the Brown Act, however, the Board of Directors may not conduct discussions or take action on items presented under public comment. Board members may ask questions of a speaker for purposes of clarification.

V. ADMINISTRATIVE

A. Discussion/Action re Approval of Resolution 26-09, Approving the Proposal for Professional Services for a Local Hazard Mitigation Plan with Harris and Associates. *(Est. time 15 min.)*

B. Discussion/Action re Approval of Resolution 26-10, Approving the Memorandum of Understanding and Authorizing Participation in the Special District Risk Management Authority's Health Benefit Program *(Est. time 10 min.)*

C. Discussion/Action re District Unfunded Liability with CalPERS (Valuation Report for FY 2024-25) *(Est. time 10 min.)*

D. Board Ad Hoc Committee Reports (standing item) (*Est. time 15 min.)*

Ad Hoc Committees:

1. CDR Committee (Dir. Schaap/Dir. Barraza Tran)
2. District Policies Review (Dir. Robb-Wilder/Schaap)

VI. GENERAL MANAGER'S REPORT

1. Laboratory Testing/Regulatory Compliance
2. Water Production and Sales
3. Leaks
4. Guerneville Rainfall
5. In-House Construction Projects
6. Gantt Chart
7. Grants
8. Wright Drive Project
9. Road Repairs – Villa Grande and School House Tank Driveway
10. Metron Meter Installation Progress

VII. BOARD MEMBERS' ANNOUNCEMENTS

VIII. ITEMS FOR NEXT AGENDA

IX. CLOSED SESSION

A. Public Employee Performance Evaluation (pursuant to Gov. Code Section 54957)
Title: General Manager

ADJOURN

Sweetwater Springs Water District Mission and Goals

The mission of the Sweetwater Springs Water District (SSWD) is to provide its customers with quality water and service in an open, accountable, and cost-effective manner and to manage District resources for the benefit of the community and environment. The District provides water distribution and maintenance services to five townships adjacent to the Russian River:

- Guerneville
- Rio Nido
- Guernewood Park
- Villa Grande
- Monte Rio

GOAL 1: IMPLEMENT SOUND FINANCIAL PRACTICES TO ENSURE EFFECTIVE UTILIZATION OF DISTRICT RESOURCES

GOAL 2: PROVIDE RELIABLE AND HIGH QUALITY POTABLE WATER WITH FACILITIES THAT ARE PROPERLY CONSTRUCTED, MANAGED AND MAINTAINED TO ASSURE SYSTEM RELIABILITY

GOAL 3: HAVE UPDATED EMERGENCY PREPAREDNESS PLANS FOR ALL REASONABLE, FORESEEABLE SITUATIONS

GOAL 4: DEVELOP AND MAINTAIN A QUALITY WORKFORCE

GOAL 5: PROVIDE EXCELLENT PUBLIC OUTREACH, INFORMATION AND EDUCATION

GOAL 6: ENHANCE BOARD COMMUNICATIONS AND INFORMATION

BOARD MEETING MINUTES*

Meeting Date: August 6, 2026

August 6, 2026
6:30 p.m.

Board Members Present:	Tim Lipinski Sukey Robb-Wilder Rich Holmer Gaylord Schaap Marc Barraza Tran
Board Members Absent:	None
Staff in Attendance:	Eric Schanz, General Manager Julie Kenny, Board Secretary
Others in Attendance:	Juliet Vaughn, Redwood Public Law

I. CALL TO ORDER (6:30 p.m.)

The properly agendized meeting was called to Order by President Robb-Wilder at 6:29 p.m.

II. CHANGES TO AGENDA and DECLARATION OF CONFLICT (6:29 p.m.)

(None.)

III. CONSENT CALENDAR (6:30 p.m.)

President Robb-Wilder reviewed the items on the Consent Calendar. Director Holmer moved to approve the items on the Consent Calendar. Director Lipinski seconded. Motion carried 5-0. The following items were approved:

A. Approval of the Minutes of the July 2, 2026 Regular Board Meeting

B. Approval of Operations Warrants/Online payments/EFT

C. Receipt of items of Correspondence. (None)

IV. PUBLIC COMMENT (6:30 p.m.)

(None.)

V. ADMINISTRATIVE (6:30 p.m.) *

in the order discussed

V-A. **(6:30 p.m.) Discussion/Action re Wright Drive Phase I Project bid results; Approve Resolution 26-06, Awarding Contracts for the Wright Drive Phase I Project to Piazza Construction, and Authorizing the General Manager to Execute a Contract with Coastland Civil Engineering for Construction and Inspection Services, and Approving an Overall Project Budget of $910,210 for both Contracts Plus a Contingency Budget of $76,799.**
The GM provided an overview of this item. Discussion ensued. There was no public comment. Director Lipinski moved to approve Resolution 26-06, Awarding Contracts for the Wright Drive Phase I Project to Piazza Construction, and Authorizing the General Manager to Execute a Contract with Coastland Civil Engineering for Construction and Inspection Services, and Approving an Overall Project Budget of $910,210 for both Contracts Plus a Contingency Budget of $76,799.

V-B. **(6:41 p.m.) Public Hearing; Discussion/Action re Resolution 26-07, Maintaining the Annual Flat Charge for Sweetwater Springs Water District at its Current Rate for FY 2026-27 and Analysis of Protests Received.**
President Robb-Wilder opened the Public Hearing at 6:42 p.m. The GM provided an overview of this item. Public comment was made by Tim Lipinski. President Robb-Wilder closed the Public Hearing at 6:45 p.m. The GM made additional comments. Director Tran moved to approve Resolution 26-07, Maintaining the Annual Flat Charge for Sweetwater Springs Water District at its Current Rate for FY 2026-27 and Analysis of Protests Received. Director Lipinski seconded. Motion carried 5-0.

V-C. **(6:46 p.m.) .Discussion/Action re Resolution 26-08, Approving a Contract for Audit Services with Blomberg & Griffin Accountancy Corporation for FY 2025-26, 2026-27, and 2027-28.** The GM gave an overview of this item. There was no public comment. Brief discussion ensued. Director Holmer moved to approve Resolution 26-08, Approving a Contract for Audit Services with Blomberg & Griffin Accountancy Corporation for FY 2025-26, 2026-27, and 2027-28. Director Lipinski seconded. Motion carried 5-0.

V-D. **(6:53 p.m.) Discussion/Action re Proposed emergency radio antenna project at Villa Grande Tank site.**
The GM gave an overview of this item. Discussion ensued. There was no public comment. No action was taken.

V-E. **(7:04 p.m.) Discussion/Action re Actual vs. Budgeted Report – FY 2025-26 4th Quarter**
The GM gave a brief overview of this item. Discussion ensued. There was no public comment. No action was taken.

V-F. **(7:11 p.m.) Discussion/Action re LAFCO Election for a Special District Representative Class I.**
The GM gave a brief overview of this item. Discussion ensued. There was no public comment. Director Lipinski made a motion to support the candidacy of Bill Norton. Director Holmer seconded. Motion carried 5-0.

V-G. **(7:18 p.m.) Board Ad Hoc Committee Reports (standing item).**
Ad Hoc Committees:
1. **CDR Committee (Dir. Schaap/Dir. Barraza Tran)**
2. **District Policies Review (Dir. Robb-Wilder/Schaap)**

The GM provided an overview of this item:

- ✓ **FY 2026-27 Budget/CDR Committee:** The ad hoc committee did not meet in July.
- ✓ **District Policies Review Committee:** The ad hoc committee did not meet in July.

There was no public comment.

VI. GENERAL MANAGER'S REPORT (7:21 p.m.)

The GM provided a report on the following items:

1. Laboratory testing / Regulatory Compliance
2. Water production and sales
3. Leaks
4. Guerneville Rainfall
5. In-House Construction Projects
6. Gantt Chart
7. Grants
8. Wright Drive Project
9. Road Repairs – Villa Grande and School House Tank Driveway
10. Metron Meter Installation progress

Discussion ensued. There was no public comment.

VII. BOARD MEMBERS' ANNOUNCEMENTS/COMMENTS (6:38 p.m.)

1. Director Robb-Wilder announced that all incumbents had signed up for the upcoming Board election.
2. Director Lipinski announced that he attended the EIFD meeting. Discussion ensued.
3. Director Schaap brought up the Press Democrat article on hacked water systems around the country. Brief discussion ensued.

VIII. ITEMS FOR THE NEXT AGENDA (7:42 p.m.)

1. Wright Drive
2. GM Evaluation (Closed Session)

IX. CLOSED SESSION (7:44 p.m.)

At 7:44 p.m. President Robb-Wilder announced the items in Closed Session. There was no public comment.

*** At 7:46 the Board took a brief break. The meeting reconvened at 7:54 p.m.*

At 7:54 p.m. the Board went into Closed Session. At 8:18 p.m. the Board concluded Closed Session and the President announced the following action on the Closed Session item:

A. Public Employee Performance Evaluation (pursuant to Gov. Code Section 54957)
Title: General Manager

No action was taken. This item was calendared for the September Board meeting.

ADJOURN

The meeting adjourned at 8:19 p.m.

Respectfully submitted,

Julie Kenny
Clerk to the Board of Directors

APPROVED:

Gaylord Schaap: ____________________
Sukey Robb-Wilder: ____________________
Tim Lipinski: ____________________
Rich Holmer ____________________
Marc Barraza Tran ____________________

SWEETWATER SPRINGS WATER DISTRICT

TO: Board of Directors **AGENDA NO. V-A**

FROM: Eric Schanz, General Manager

Meeting Date: September 3, 2026

SUBJECT: Local Hazard Mitigation Plan Proposal Discussion and Approval

RECOMMENDED ACTION: Discussion and Approval of Resolution 26-09 approving the cost proposal from Harris and Associates to complete the Local Hazard Mitigation Plan (LHMP) due in 2027 and authorizing the General Manager to execute a contract with Harris and Associates.

FISCAL IMPACT: $35,725 with a 10% Contingency budget of $3,496.50.

DISCUSSION:

The District is required to complete a Local Hazard Mitigation Plan (LHMP) every five years. The Local Hazard Mitigation Plan (LHMP) allows the District to more easily qualify for FEMA grants. Harris and Associates completed the Districts' last Local Hazard Mitigation Plan in 2021. Harris and Associates was originally recommended by the previous GM having worked with them in the past. At the time he stated that the firm has a strong reputation and is well recommended.

The 2021 Harris and Associates cost proposal to complete the LHMP in 2021 was $30,074. The new cost proposal has a moderate increase. Their familiarity with the District should make for a smooth process to complete the update for the LHMP.

RESOLUTION 26-09

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SWEETWATER SPRINGS WATER DISTRICT APPROVING THE PROPOSAL FOR PROFESSIONAL SERVICES FOR A LOCAL HAZARD MITIGATION PLAN WITH HARRIS AND ASSOCIATES AND AUTHORIZES THE GENERAL MANAGER TO EXECUTE A CONTRACT WITH HARRIS AND ASSOCIATES APPROVING AN OVERALL PROJECT BUDGET OF $35,725 PLUS A CONTINGENCY BUDGET OF $3,496.50

WHEREAS, Sweetwater Springs Water District has approved the proposal for professional services with Harris and Associates for the completion of the Districts Local Hazard Mitigation Plan (LHMP) for Sweetwater Springs Water District; and

WHEREAS, the District wishes to use the LHMP to qualify for FEMA Grant opportunities; and

WHEREAS, Harris and Associates is the best placed professional services company to provide the services for this project; and

WHEREAS, Harris and Associates has submitted a proposal for these services with an overall project budget of $35,725 plus a contingency budget of 3,469.50; and

WHEREAS, staff have reviewed this proposal and found it fair and complete.

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Agreement for Professional Services for a Local Hazard Mitigation Plan with Harris and Associates, a copy of which is attached hereto as “Exhibit A”, is hereby approved in the sum of $35,725 with a contingency budget of 3,496.50; and

2. Authorizes the General Manager to execute a contract with Harris and Associates on behalf of the District.

I hereby certify that the foregoing is a full, true, and correct copy of a Resolution duly and regularly adopted and passed by the Board of Directors of the SWEETWATER SPRINGS WATER DISTRICT, Sonoma County, California, at a meeting held on September 3, 2026, by the following vote:

Director	Aye	No
Sukey Robb-Wilder	______	______
Tim Lipinski	______	______
Richard Holmer	______	______
Gaylord Schaap	______	______
Marc Barraza Tran	______	______

____
Sukey Robb-Wilder
President of the Board of Directors

____
Attest: Julie A. Kenny
Clerk of the Board of Directors

Harris & Associates

~~June 10,~~ July 24, 2026

Eric Schanz
(707) 869-4000
eschanz@sweetwatersprings.com

PROPOSAL TO PREPARE THE HAZARD MITIGATION PLAN UPDATE FOR SWEETWATER SPRINGS WATER DISTRICT

Dear Eric:

Thank you for inviting Harris & Associates (Harris) to submit a proposal to prepare the Hazard Mitigation Plan Update (project) for Sweetwater Springs Water District (District). Harris will work as a team with District staff to prepare a Hazard Mitigation Plan in compliance with Federal Emergency Management Agency (FEMA) guidelines and requirements.

PROJECT UNDERSTANDING

As stated in FEMA's Local Mitigation Planning Handbook, mitigation is most effective when it is guided by a comprehensive, forward-looking plan developed prior to disaster events and integrated into local decision-making. The District is seeking professional planning and hazard mitigation expertise to prepare an update to its FEMA-approved 2021 Hazard Mitigation Plan in accordance with Title 44 Code of Federal Regulations (CFR) Part 201, FEMA's Local Mitigation Planning Policy Guide (2025), and the Local Mitigation Planning Handbook (2025). The updated Hazard Mitigation Plan must reflect evolving hazard conditions, recent development, and implementation considerations, while meeting state requirements under Assembly Bill 2140.

The District provides drinking water distribution and maintenance services to five townships adjacent to the Russian River, including Guerneville, Rio Nido, Guernewood Park, Villa Grande, and Monte Rio. As a result, the District's overarching objective for this effort is to develop a practical, implementable mitigation strategy that protects critical infrastructure, reduces the risk of service disruptions, and enhances community resilience.

Through a robust risk assessment, inclusive public and stakeholder engagement, and close coordination with District staff, the final plan will identify prioritized mitigation actions that are feasible, equitable, and aligned with local capabilities and funding opportunities. Completion of the project will include Cal OES and FEMA approval and Board of Directors adoption, consistent with AB 2140 requirements.

Senior Director, Darin Neufeld, AICP, lives and works in Petaluma and travels to the District's service area frequently. We are available to support this project in-person and virtually!

SCOPE OF SERVICES

The tasks to prepare the Hazard Mitigation Plan are provided below.

TASK 1. PROJECT KICK OFF AND DATA NEEDS

Tasks

Harris will initiate a kick-off meeting with the District's General Manager. This meeting will clarify roles and responsibilities and set expectations for communication and deliverables. Items to discuss include a review and refinement of the detailed scope, confirm the project schedule, procedures for invoicing, and protocols for data sharing. A separate meeting will be conducted to kickoff participation with the Hazard Mitigation Planning Committee (Planning Committee).

Harris will gather, review, and analyze all existing background documents and datasets related to the District's 2021 Hazard Mitigation Plan, 2023 California State Hazard Mitigation Plan, California Governor's Office of Emergency Services (CalOES) MyHazards tool, FEMA's National Risk Index for Natural Hazards, NOAA's National Centers for Environmental Information Storm Events Database, and other relevant data. Harris will also refer to the 2026 Draft Sonoma County Multi-Jurisdictional Hazard Mitigation Plan as a guide for relevant information. Harris will prepare a Data Needs List for relevant data needed from the District. The District will provide an inventory of critical assets included in the District's water distribution network.

Deliverables

- Kickoff Meeting Agenda (one (1) electronic PDF)
- Kickoff Meeting Minutes (one (1) electronic MS Word copy and one (1) electronic PDF)
- Project Schedule (one (1) electronic MS Word copy)
- Data Needs List (one (1) electronic PDF)

TASK 2. HAZARD IDENTIFICATION AND ASSESSMENT

Tasks

Under Task 2, Harris will rely on the existing information in the District's 2021 Hazard Mitigation Plan and will update the District Profile, Hazards Selection, and Hazard Assessment, as needed. Harris will follow FEMA's 2025 Local Mitigation Planning Handbook, including the processes outlined in Task 1 – Determine Planning Area, Process and Resources, Task 4 – Conduct a Risk Assessment, and Task 5 – Review Community Capabilities, to meet the requirements of Elements A, B, and E in the Local Mitigation Planning Policy Guide.

For each hazard, Harris will ~~prepare a~~ update the hazard profile that includes a description of the hazard, the location and extent of the hazard within the District's planning area, the history of previous occurrences within the District's planning area, and the probability of future hazard events. Harris will consider the impact of climate change by integrating the climate analysis into the hazard assessments of relevant hazards, including flooding, landslides, wildfire, and extreme heat. Hazard profiles for hazards considered in the existing Hazard Mitigation Plan will be reviewed and updated, as needed.

Harris will engage the District staff, key stakeholders, and the public through outreach to inform and validate hazard identification and previous occurrences of hazardous events (refer to Task 6: Public Outreach and Stakeholder Engagement). The District will provide descriptions of past hazard events that affected the District's critical assets and/or operations since the 2021 Hazard Mitigation Plan ~~will be documented~~.

Deliverables

- Draft Introduction and District Profile (electronic in PDF and Word)
- Draft Hazard Assessment (electronic in PDF and Word)
- One (1) regional location map (electronic PDF)
- One (1) District planning area map (electronic PDF)

Assumptions

- Harris will evaluate the same five hazards that were evaluated in the District's 2021 Hazard Mitigation Plan (i.e., earthquake, flood, wildfire, landslide, extreme heat).
- Harris will use the existing analysis and approach, updating only where needed.

TASK 3. VULNERABILITY AND RISK ASSESSMENT

Tasks

Under Task 3, Harris will update the list of critical assets, analyze the potential impacts to the District's critical assets from each hazard and summarize the vulnerability. Harris will follow FEMA's 2025 Local Mitigation Planning Handbook, including the processes outlined in Task 4 – Conduct a Risk Assessment, to meet the requirements of Element B in the Local Mitigation Planning Policy Guide.

The Risk Assessment will update the existing Hazard Mitigation Plan to identify critical assets at risk to hazards. By overlaying the hazard zones with the District's assets, Harris will identify and describe asset vulnerabilities and potential impacts. In addition, the Harris GIS team would conduct quantitative loss estimations using Hazus for the earthquake and flood impact analyses pursuant to FEMA guidance. Hazus identifies areas with high hazard risk and estimates physical, economic, and social impacts.

Deliverables

- Draft Risk Assessment (electronic in PDF and Word)
- Draft Economic Loss Estimations (electronic in PDF and Word)
- Up to sixteen (16) maps depicting hazard zones for hazards selected (electronic PDF)

Assumptions

- The District will provide a complete and up-to-date inventory (including locations) of its existing critical assets.
- Harris will use the existing analysis and approach, updating only where needed.

TASK 4. MITIGATION STRATEGY DEVELOPMENT

Tasks

Based on the results of the updated Risk Assessment described in Task 3, Harris will update the existing Mitigation Strategy with new or revised mitigation goals and actions, as needed. The Harris Team will follow Task 6 – Develop a Mitigation Strategy of the Local Mitigation Planning Handbook to meet the requirements of Element C of the Local Mitigation Planning Policy Guide.

Harris ~~would~~ will first review the list of mitigation actions identified in the existing Hazard Mitigation Plan. The Planning Committee will provide ~~and~~ updates on the status/progress of these mitigation actions ~~through coordination with the Planning Committee~~. Harris will ask the Planning Committee to identify what has been done to implement the existing mitigation actions, including efforts to strengthen and protect infrastructure, enhance interagency coordination, and increase community preparedness. This process will also include a discussion of any additional hazard-related mitigations that may have been implemented independently of the Hazard Mitigation Plan. Harris will ~~work~~ meet with the Planning Committee to identify any gaps in the existing mitigation strategy and develop new proposed mitigation actions, as needed, based on the District's capabilities and the results of the Risk Assessment. This will make sure that identified vulnerabilities and risks from hazards are directly addressed by proposed mitigation actions. Harris will document all mitigation actions considered during the planning process.

Each mitigation action identified in the Mitigation Strategy will list FEMA mitigation category, a description of the action, the hazard(s) that will be mitigated by the action, the priority of the mitigation action, the estimated timeline, the estimated cost and funding source, and the benefit(s) of implementing the action.

Deliverables

- Draft Mitigation Strategy (electronic in PDF and Word)

Assumptions

- Harris will use the existing Mitigation Strategy and approach as the District's 2021 Hazard Mitigation Plan (Tables 30 through 33), updating mitigation goals and actions only as needed.

TASK 5. PLAN PREPARATION AND DRAFTING

Tasks

Harris ~~would~~ will prepare the Draft Hazard Mitigation Plan by describing and incorporating input from the planning process and following the 2025 Local Mitigation Planning Handbook to verify compliance with all applicable state and federal requirements under the Disaster Mitigation Act of 2000 and Flood Mitigation Assistance Program, FEMA's 2025 Local Mitigation Planning Policy Guide, and applicable CalOES guidance.

Once all components listed above are completed, Harris will compile the Hazard Mitigation Plan components and submit a Draft Hazard Mitigation Plan for review by the District's General Manager and Planning Committee. The template document for the existing Hazard Mitigation Plan will be used for the updated Hazard Mitigation Plan. The General Manager and Planning Committee will submit comments on the Draft Hazard Mitigation Plan in one consolidated version. The Harris Team will incorporate feedback from District staff to prepare a Public Review Draft Hazard Mitigation Plan that the District will publish for public review and comment. As described in Task 6, this Public Review Draft Hazard Mitigation Plan will also be sent to Cal OES and FEMA for review. Harris will use FEMA's 2025 Local Mitigation Plan Review Tool to verify the Public Review Draft Hazard Mitigation Plan meets all applicable FEMA and CalOES criteria.

As described further in Task 7, following public review, Harris will submit the Final Hazard Mitigation Plan to CalOES for state-level review. Harris will revise the Hazard Mitigation Plan based on CalOES comments and resubmit to CalOES, as applicable. Once the Hazard Mitigation Plan is approved, CalOES will send the Hazard Mitigation Plan to the FEMA Regional Office for review and approval. The Harris Team will assist in the adoption process, as needed.

Deliverables

- Draft and Public Review Draft Hazard Mitigation Plan (electronic in PDF and Word)

Assumptions

- Harris will use the existing template and approach, updating only where needed.
- The District will provide one round of consolidated comments on the draft Hazard Mitigation Plan.
- Harris will provide deliverables under Tasks 2 through 4 to the District General Manager to review prior to presentation to the Planning Committee (see Task 6, below). To reduce time and budget, the District will provide consolidated comments or edits to the Harris Team via virtual working calls.
- The District will publish the Draft Hazard Mitigation Plan for public review and comment.
- Harris will submit the Final Hazard Mitigation Plan to CalOES for state-level review.

TASK 6. PUBLIC OUTREACH AND STAKEHOLDER ENGAGEMENT

Tasks

Harris and the District will follow FEMA's 2025 Local Mitigation Planning Handbook, including the processes outlined in Task 2 – Building the Planning Committee and Task 3 – Create an Outreach Strategy, to meet the requirements of Elements A in the Local Mitigation Planning Policy Guide.

OUTREACH STRATEGY

Public engagement will include a range of opportunities for public and stakeholder participation throughout the planning process. These may include updates to the District's website, an online public survey/questionnaire, targeted email outreach, meetings, and an educational public workshop.

The Harris Team will prepare focused content for the District's website presenting the purpose of the Hazard Mitigation Plan and why the District is updating the Hazard Mitigation Plan. Harris assumes the District will upload the website content and continue to run the District's website. Harris will also draft the survey questions and submit to the District for review and feedback. Harris assumes the District will integrate the survey questions into a survey platform, publish the survey online, and forward the results of the survey to Harris. Harris will ensure all feedback and information gathered during public outreach and stakeholder engagement is documented, evaluated, and incorporated into the updated Hazard Mitigation Plan.

PLANNING COMMITTEE MEETINGS

The Harris Team is committed to being adaptive and responsive to District staff throughout the planning process. In addition to a kick-off meeting, Harris recommends conducting four (4) one-hour Planning Committee meetings. These Planning Committee meetings allow the District staff most responsible for carrying out mitigation actions an essential review and input on the Hazard Mitigation Plan components. The deliverables under Task 2 through Task 4 will be submitted in advance of Planning Committee meetings and will be revised in real time to minimize time and cost. If the District prefers formal review of the deliverables, a cost amendment would need to be prepared.

The Harris Team will facilitate the following virtual meetings in support of the Hazard Mitigation Plan update:

- Planning Committee #1: Kick-off and Hazard Identification
- Planning Committee #2: Risk Assessment
- Planning Committee #3: Mitigation Goals and Actions
- Planning Committee #4: Plan Implementation, Monitoring, Evaluation, and Update

Harris will work with the District to determine the meeting schedule that works best for District staff. The Harris Team will prepare the agenda and materials for each meeting, lead the meetings, and prepare meeting minutes to document all feedback received. All meeting details, including meeting schedules, participants in attendance, discussion topics, and decisions or outcomes will be clearly documented in the Hazard Mitigation Plan.

PUBLIC WORKSHOP

In addition to Planning Committee meetings, the planning process for the Hazard Mitigation Plan will feature a public workshop to provide the general public an opportunity to voice their input on the Hazard Mitigation Plan. Once the Public Review Draft is posted, ~~Harris~~ the District will prepare a presentation using components of Harris' presentation materials from the Planning Committee meetings for ~~and facilitate~~ a one-hour virtual Public Workshop to share key findings, present mitigation goals and actions, and solicit feedback on the Draft Hazard Mitigation Plan. The District will lead the public workshop. In addition to providing a forum for the general public to express their feedback on the Draft Hazard Mitigation Plan, the workshop can provide Board of Director members the opportunity to ask questions prior to adoption hearings.

~~Harris~~ The District will take notes during the workshop ~~and prepare meeting minutes~~ to document all feedback received and will provide these notes to Harris following the workshop. All public and stakeholder input will be documented, evaluated, and incorporated into the updated Hazard Mitigation Plan.

Deliverables

- Draft and Final Survey Questions (electronic in PDF and Word)
- Four (4), one (1) hour virtual Planning Committee meetings
- Meeting Agenda and Meeting Minutes for each of four (4 Planning Committee meetings (electronic in Word and PDF)
- ~~Meeting Agenda, Draft and Final Presentation, and Meeting Minutes for the public workshop (electronic in Word, PowerPoint, and PDF)~~

Assumptions

- Harris will provide deliverables under Tasks 2 through 4 to the District General Manager to review prior to presentation to the Planning Committee. To reduce time and budget, the District will provide consolidated comments or edits to the Harris Team via virtual working calls.
- In addition to the four (4) hours of meeting time with the Planning Committee, Harris assumes four (4) hours to prepare the agendas, take notes, and incorporate live comments from the Planning Committee during the four (4) Planning Committee meetings.
- Harris assumes all District comments on deliverables will be consolidated and provided electronically.

TASK 7. PROJECT MANAGEMENT AND COORDINATION

Tasks

The Harris Project Manager will organize and track the preparation of the Hazard Mitigation Plan in terms of technical scope of work, budget, and scheduling; oversee its implementation; and organize and oversee plan preparation. Harris will maintain a project schedule to verify milestones are completed on time and within budget. Harris will coordinate with District's General Manager, the Planning Committee, and internal Harris staff.

Harris will participate in virtual calls throughout the duration of the project. This scope of work includes up to five (5) 1-hour virtual meetings and one 1-hour in-person meeting with District staff to discuss project progress, schedule updates, share project information, and resolve potential issues that may arise during preparation of the Draft and Final Hazard Mitigation Plan. The Harris Team will prepare agendas in advance of each meeting and take notes during project meetings and provide meeting minutes. As noted under Task 6, the deliverables under Task 2 through Task 4 will be submitted in advance of project meetings and revised in real time to minimize time and cost.

Deliverables

- Five (5), one (1) hour virtual project management meetings
- One (1), 1-hour in-person project management meeting
- Agendas and meeting minutes for five (5), 1-hour virtual project management meetings

TASK 8. PLAN REVIEW AND ADOPTION

Tasks

CAL OES AND FEMA FORMAL REVIEW

The Final Draft Hazard Mitigation Plan, including all supporting documentation related to the planning process, will be submitted to Cal OES for state-level review. Harris will revise the Hazard Mitigation Plan based on CalOES comments, as applicable, and resubmit to CalOES.

Once the Hazard Mitigation Plan is approved, CalOES will send the Hazard Mitigation Plan to the FEMA Regional Office for review and approval. Harris will revise the Hazard Mitigation Plan based on FEMA comments, if needed. Once FEMA determines that the Hazard Mitigation Plan meets applicable regulations and requirements, FEMA will notify the State Hazard Mitigation Officer that the plan is approvable pending adoption (APA) and will send the District a letter (hard copy and email) notifying that the plan's status is now APA.

BOARD OF DIRECTORS SUPPORT

To receive approval, the District's Board of Directors must adopt the plan and provide documentation that the adoption has occurred once FEMA determines the Hazard Mitigation Plan is APA. Harris will assist in the adoption process by attending the District's Board of Directors meeting to adopt the updated Hazard Mitigation Plan and answering any relevant questions at the meeting. The cost for this task includes travel to the Board of Directors meeting. Following Board of Directors' approval, Harris will verify the District has all documentation related to the planning and adoption process to submit to FEMA for final review and recordkeeping.

Deliverables

- Attendance and answering questions at the Board of Directors meeting.
- Consolidated packet of documentation related to the planning and adoption process.

Assumptions

- Harris assumes up to 10 hours of revisions to incorporate CalOES and FEMA formal review comments.
- Harris assumes revisions to incorporate CalOES and FEMA comments will not require substantial revisions to the Hazard Mitigation Plan.

CEQA APPROACH

A Notice of Exemption will need to be prepared for compliance with the California Environmental Quality Act (CEQA). To avoid preparation of an Initial Study (IS) and Mitigated Negative Declaration (MND) or other formal environmental document, Harris will verify during the planning process that the mitigation actions do not directly authorize physical development or otherwise commit the District to any future actions. As such, Harris will prepare a Notice of Exemption using the "common sense exemption" (CEQA Guidelines 15061(b)(3)).

If an Initial Study (IS) and Mitigated Negative Declaration (MND) are required, Harris can prepare a separate scope of work.

PROJECT SCHEDULE

Harris understands that the Hazard Mitigation Plan is due in 2027 and will work with the District during the project kickoff to develop a schedule to complete on time.

PROPOSED COST

The cost of the proposed tasks is ~~$48,315~~ $35,725. This cost is based on a time-and-materials contract. Any hours or other direct costs not used will not be charged to the client. A 10 percent contingency has also been included to cover any out-of-scope tasks or additional in-person meetings.

Tasks	Budget
1. Project Kick Off and Data Needs	$725
2. Hazard Identification and Assessment	~~$6,685~~ $1,285
3. Vulnerability and Risk Assessment	$13,625
4. Mitigation Strategy Development	$2,430
5. Plan Preparation and Drafting	~~$11,040~~ $6,850
6. Public Outreach and Stakeholder Engagement	~~$7,400~~ $4,400
7. Project Management and Coordination	$2,890
8. Plan Review and Adoption	$3,140
Total	**~~$48,315~~ $35,725**
Contingency (10%)	~~$4,755.50~~ $3,496.50
Total with Contingency	**~~$53,070.50~~ $39,221.50**

Please contact me at (619) 200-9137 or Darin.Neufeld@WeAreHarris.com with any questions.

Sincerely,
Harris & Associates, Inc.

Darin Neufeld, AICP
Director, Environmental Planning + Compliance
(619) 200-9137 ■ Darin.Neufeld@WeAreHarris.com

SWEETWATER SPRINGS WATER DISTRICT

TO: Board of Directors **AGENDA NO. V-B**

FROM: Eric Schanz, General Manager

Meeting Date: September 3, 2026
SUBJECT: AMENDED (NEW) SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY (SDRMA) MEMORANDUM OF UNDERSTANDING (MOU) AND RESOLUTION 26-10 APPROVAL

RECOMMENDED ACTION:

Adopt Resolution 26-10, Approving the Form of and Authorizing the Execution of a MOU and Authorizing Participation in the SDRMA's Health Benefits Program.

FISCAL IMPACT:

None.

DISCUSSION:

Sweetwater Springs Water District began using SDRMA for our Vision and Dental Health Coverage in 2018. (The District's medical coverage is through CalPERS.)

In June 2026, SDRMA completed a comprehensive update of their MOU. Attached is a summary of the changes to the MOU, and a Resolution to approve the amended MOU. These documents were all prepared by SDRMA.

Approval of the Resolution is required to remain in their health benefits program.

SDRMA
SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY

July 27, 2026

Julie Kenny
Administrative Manager
Sweetwater Springs Water District
Post Office Box 48
Guerneville, California 95446-0048

Amended SDRMA Health Benefits Memorandum of Understanding (MOU)

Dear Julie Kenny,

At the June 24, 2026, SDRMA Board Meeting, the SDRMA Board of Directors approved amendments to the SDRMA Health Benefits Memorandum of Understanding (MOU). The amendments were made to better align the MOU with our pool, Public Risk Innovation, Solutions and Management (PRISM) MOU and industry norms.

According to SDRMA records, your entity participates in SDRMA's Health Benefits program and previously executed a prior version of the Health Benefits Memorandum of Understanding (MOU) and Resolution. Per section 15 of the amended MOU, *AMENDMENT OF MEMORANDUM; WAIVER. This MEMORANDUM may not be modified, nor shall any provision hereof be waived or amended, except in a writing duly signed by authorized representatives of SDRMA and ENTITY. The failure of either Party to enforce at any time any provision of the MEMORANDUM shall not be construed to be a waiver of such provision, nor in any way to affect the validity of the MEMORANDUM or the right of either party thereafter to enforce each and every such provision. If ENTITY fails or refuses to execute an amendment to this MEMORANDUM by the deadline included in written notice of SDRMA'S execution of said amendment, SDRMA reserves the right to terminate this MEMORANDUM and ENTITY'S Program Participation Agreement effective as of the next annual renewal date.*

Your governing body must execute the enclosed MOU and Resolution and return the original wet signature or Docusign MOU and Resolution to SDRMA by **November 1, 2026,** to ensure your entity follows the above MOU guideline. If your entity does not return the MOU and Resolution to SDRMA by **November 1, 2026,** your entity will be deemed as withdrawn and benefits will be terminated effective **January 1, 2027.**

Program Administrative Guidelines are referenced throughout the MOU. The Administrative Guidelines can be found on the SDRMA MemberPlus Portal at www.sdrma.org. If you are not already registered on the MemberPlus Portal, please email us at healthbenefits@sdrma.org for instructions or simply click *MemberPlus Login* and *Register as a new user* from www.sdrma.org. Once you are registered and login, the Administrative Guidelines can be found on the Health Benefits landing page with the link description of: *SDRMA Health Benefits Administrative Guidelines*.

If SDRMA has not received your entity's MOU and Resolution by October 1, 2026, we will send an email to your attention inquiring when the MOU and Resolution will be sent to SDRMA.

Please contact us at 800.537.7790 or at alittle@sdrma.org if you have any questions regarding the MOU and/or Resolution. Thank you for your continued participation of the SDRMA Health Benefits Program!

Sincerely,

Special District Risk Management Authority

Alana A. Little

Alana Little
Health Benefits Manager

Enclosures: Memorandum of Understanding
Resolution
Redline version of Memorandum of Understanding
Return Address Envelope

Good morning,

In connection with SDRMA's amended Health Benefits Program Memorandum of Understanding (MOU), we have prepared the summary of changes below for agencies that may wish to include this information in a board or council agenda packet, presentation, or meeting discussion.

For additional information regarding the amended MOU, please refer to the MOU packet mailed to your agency on July 28th, as well as the email communications distributed on July 28th and July 30th. For your convenience, we have also attached electronic copies of the documents previously provided, including the MOU, Resolution, and redlined version of the amended MOU.

As a reminder, the executed MOU and Resolution with original wet signatures must be returned to SDRMA by **November 1, 2026**. A postage-paid return envelope was included in the mailed packet for your convenience. Alternatively, if the documents are executed via Docusign, the completed MOU and Resolution may be submitted by email.

Thank you for your continued support of the SDRMA Health Benefits Program. Should you have any questions, please do not hesitate to contact us.

Alana Little

Health Benefits Manager

Section	Previous Language	Revised Language	Description of Change
Definitions	Various terms and definitions, some not clearly defined or missing.	Expanded and clarified definitions for "Committee," "Coverage Documents," "Program Participation Agreement," "Program," and "Program Documents."	Improved clarity and specificity of key terms for better understanding and administration.
Entry into Program	ENTITY shall enroll in the Program by making application through SDRMA.	ENTITY shall apply for participation by executing all forms prescribed by SDRMA, subject to approval by the Program's Underwriter.	Clarifies the application process and emphasizes underwriter approval.
Maintenance of Effort	Program provides health benefits to all participants of the ENTITY.	Specifies eligible participants (active employees, retired employees, dependents, public officials) and outlines optional participation for some groups.	Clarifies eligibility and participation requirements.
Premiums	ENTITY will remit monthly premiums based on rates established by SDRMA.	Premiums and rates are set by the Committee; SDRMA adds an administrative fee. Details on billing, penalties for late payment, and termination for non-payment added.	Adds detail on premium calculation, billing, and consequences for late payment.
Benefits	Benefits as set forth in ENTITY's Plan Summary.	Benefits must be agreed upon with employee organizations and approved by the Program underwriter.	Adds requirement for underwriter approval of plan selections.
Assessments & Dividends	Assessments/dividends used sparingly; allocation based on premiums paid.	Committee may impose premium assessments if funds are insufficient; details on liability for withdrawn entities and dividend formula.	Expands on funding adequacy, assessment process, and dividend distribution.

Section	Previous Language	Revised Language	Description of Change
Withdrawal	ENTITY may withdraw with 90 days' notice.	Notice period extended to 120 days prior to January 1; rescission deadline added; 3-year waiting period for re-entry after withdrawal.	Tightens withdrawal process and re-entry requirements.
Arbitration	Not previously specified.	Adds binding arbitration clause for disputes, specifying Sacramento, CA as venue.	Introduces formal dispute resolution process.
Amendment	Amendments require written agreement by both parties.	Clarifies amendment process, including SDRMA's right to terminate if ENTITY does not execute required amendments.	Strengthens amendment and termination provisions.

RESOLUTION NO. 26-10

A RESOLUTION OF THE OF THE BOARD OF DIRECTORS OF THE SWEETWATER SPRINGS WATER DISTRICT APPROVING THE FORM OF AND AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING AND AUTHORIZING PARTICIPATION IN THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY'S HEALTH BENEFITS PROGRAM

WHEREAS, Sweetwater Springs Water District, a public agency duly organized and existing under and by virtue of the laws of the State of California (the "ENTITY"), has determined that it is in the best interest and to the advantage of the ENTITY to participate in the Health Benefits Program offered by Special District Risk Management Authority (the "Authority"); and

WHEREAS, the Authority was formed in 1986 in accordance with the provisions of California Government Code 6500 *et seq.,* for the purpose of providing risk financing, risk management programs and other coverage protection programs; and

WHEREAS, participation in Authority programs requires the ENTITY to execute and enter into a Memorandum of Understanding which states the purpose and participation requirements for the Health Benefits Program; and

WHEREAS, all acts, conditions and things required by the laws of the State of California to exist, to have happened and to have been performed precedent to and in connection with the consummation of the transactions authorized hereby do exist, have happened and have been performed in regular and due time, form and manner as required by law, and the ENTITY is now duly authorized and empowered, pursuant to each and every requirement of law, to consummate such transactions for the purpose, in the manner and upon the terms herein provided.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE ENTITY AS FOLLOWS:

Section 1. <u>Findings</u>. The ENTITY's Governing Body hereby specifically finds and determines that the actions authorized hereby relate to the public affairs of the ENTITY.

Section 2. <u>Memorandum of Understanding</u>. The Memorandum of Understanding, to be executed and entered into by and between the ENTITY and the Authority, in the form presented at this meeting and on file with the ENTITY's Secretary, is hereby approved. The ENTITY's Governing Body and/or Authorized Officers ("The Authorized Officers") are hereby authorized and directed, for and in the name and on behalf of the ENTITY, to execute and deliver to the Authority the Memorandum of Understanding.

Section 3. <u>Program Participation</u>. The ENTITY's Governing Body approves participating in the Special District Risk Management Authority's Health Benefits Program.

Section 4. Severability. If any provision of this resolution or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of the resolution which can be given effect without the invalid provision or application, and to this end the provisions of this resolution are severable.

Section 5. Other Actions. The Authorized Officers of the ENTITY are each hereby authorized and directed to execute and deliver any and all documents which are necessary in order to consummate the transactions authorized hereby and all such actions heretofore taken by such officers are hereby ratified, confirmed and approved.

Section 6. Effective Date. This resolution shall take effect immediately upon its passage.

PASSED AND ADOPTED this _____ day of ___________________, 20_____ by the following vote:

AYES: ____________________

NOES: ____________________

ABSENT: ____________________

____
Sukey Robb-Wilder

____
Board President

____
Julie Kenny
Sweetwater Springs Water District Board Secretary

MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING (HEREAFTER "MEMORANDUM") IS ENTERED INTO BY AND BETWEEN THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY (HEREAFTER "SDRMA") AND THE PARTICIPATING PUBLIC ENTITY (HEREAFTER "ENTITY") WHO IS SIGNATORY TO THIS MEMORANDUM.

WHEREAS, on August 1, 2006, SDRMA in its capacity as a member of Public Risk Innovation, Solutions and Management (PRISM) and having executed the Joint Powers Agreement (JPA) governing PRISM, was appointed administrator for the purpose of enrolling small public entities into the (PRISM) Health and/or Employee Benefits Small Group Program (hereinafter "Program"); and

WHEREAS, the terms and conditions of the PROGRAM as well as benefit coverage, rates, assessments, and premiums are governed by the PRISM Health Committee and/or PRISM Employee Benefits Committee for the Program (the "Committee") and not SDRMA; and

WHEREAS, ENTITY desires to enroll and participate in the Program, acknowledging that SDRMA acts solely in an administrative capacity and does not establish Program terms.

NOW THEREFORE, SDRMA and ENTITY agree as follows:

1. DEFINITIONS. For purposes of this MEMORANDUM, unless the context otherwise requires, the following terms when capitalized have the respective meanings set out below and are applicable to the singular as well as to the plural forms of such terms and to the masculine as well as to the feminine and neuter genders of such terms.

a. "Committee" means the PRISM Health Committee and/or PRISM Employee Benefits Committee for the Program.

b. "Coverage Documents" means, except as otherwise provided herein, coverage documents from each carrier outlining the coverage provided, including terms and conditions of coverage, are controlling with respect to the coverage of the Program and will be provided by SDRMA to each ENTITY. Documents will be made available through the online SDRMA Portal and be accessible to approved users of the ENTITY.

c. "Program Participation Agreement" means the agreement issued by PRISM/AUS Underwriting to the Entity that details the final terms of acceptance and any special exceptions or terms that have been made a part of the underwriting approval and is required to be completed and executed in order to constitute full acceptance as a member of the PRISM Small Group Program.

d. “Program” or “PRISM” means the Public Risk Innovation, Solutions and Management (PRISM) Health and/or Employee Benefits Small Group Program.

e. “Program Documents” means the following: SDRMA Program Administrative Guidelines, SDRMA Resolution, Program Underwriting application and any required underwriting documents, Program approval, Program Underwriting & Eligibility Rules and Program Participation Agreement.

2. PURPOSE. ENTITY is signatory to this MEMORANDUM for the sole purpose of enrolling in the Program.

3. ENTRY INTO PROGRAM. ENTITY shall apply for participation in the Program by executing and all forms prescribed by SDRMA. SDRMA shall submit the completed forms to the Program's Underwriter who has the authority to accept or reject Entity’s application in its sole discretion based on the Program’s governing documents and in accordance with the Program’s eligibility guidelines.

4. MAINTENANCE OF EFFORT. Program provides health benefits to all active employees, retired employees, dependents of an active or retired employee and public officials of the ENTITY who satisfy requirements for participation. ENTITY public officials may participate in the Program only if they are currently being covered and their own ENTITY’s enabling act, plans and policies allow it. ENTITY must contribute at least the minimum percentage required by the eligibility requirements

5. PREMIUMS. ENTITY agrees and acknowledges that premiums and rates for the Program are set by the Committee and that SDRMA’s Administrative Fee is set by SDRMA For each billing cycle. ENTITY will remit the total monthly amount billed by SDRMA for each category of participants and the census of covered employees, public officials, dependents and retirees. PREMIUMs are based on a full month, and there are no partial months or prorated PREMIUMs. Enrollment for mid-year qualifying events and termination of coverage will be made in accordance with the SDRMA Program Administrative Guidelines.

Late Payment Penalties. ENTITY shall pay all PREMIUM invoices as billed to SDRMA, regardless of any changes to eligibility or adjustments to PREMIUMS that may occur during the billing month and not reflected in the PREMIUM invoice. SDRMA shall issue PREMIUM invoices to ENTITY prior to the coverage month in which they are due. PREMIUM invoices are due by the due date stated on the invoice and considered delinquent thirty (30) calendar days from the due date. In addition to the outstanding balance due for any unpaid invoice, ENTITY shall be liable to SDRMA for a late payment penalty of 1% of the outstanding balance of any unpaid portion of such invoice effective (30) calendar days after the invoice due date. SDRMA reserves the right to terminate the

MEMORANDUM and ENTITY'S Participation Agreement, including immediate cessation of all services under the Program, any time after it provides written notice to ENTITY of its failure to pay the amount due of any invoice.

6. BENEFITS. Benefits provided to ENTITY participants shall be as set forth in ENTITY's Plan Summary for the Program and as agreed upon between the ENTITY and its recognized employee organizations as applicable. Not all plan offerings will be available to ENTITY, and plans requested by ENTITY must be submitted to Program underwriter for approval.

7. ASSESSMENTS AND DIVIDENDS. The Program annual premium, as approved by the Committee will be established at a level which is anticipated to provide adequate overall funding. The Program will directly manage surpluses and deficits. Premiums are targeted to fund expected claims (including incurred-but-not-reported (IBNR) and run-out), reinsurance (if any), Program/administrative expenses, and any reserve or margin adopted by the Committee.

If Program funds are insufficient (including funding IBNR), the Committee may impose premium assessments on all applicable participating Entities, consistent with the JPA, including ENTITY signing this MEMORANDUM. Entities that have withdrawn from the Program are liable for assessments attributable to plan year(s) in which they participated.

After appropriate reserves and obligations are funded and any Committee-approved margin is achieved, the Committee may declare a dividend or premium credit, using a formula recommended by the Program Underwriters and actuary.

8. WITHDRAWAL. ENTITY may withdraw from this MEMORANDUM and terminate its Program Participation Agreement for a subsequent calendar year subject to the following condition: ENTITY shall notify SDRMA in writing of its intent to withdraw from this MEMORANDUM and terminate its Program Participation Agreement at least 120 days prior to January 1st of the subsequent calendar year in which it shall be effective. No withdrawal shall become effective until December 31 of the year that notice of termination is received. ENTITY may rescind its notice of intent to withdraw and terminate no later than October 1st. Once ENTITY withdraws from the Program, there is a 3-year waiting period to come back into the Program, and the ENTITY will be subject to underwriting approval.

9. ARBITRATION OF DISPUTES. To the extent permitted by law, all controversies between the ENTITY and SDRMA that may arise out of or relate to any of the services provided by SDRMA under the MEMORANDUM, or the construction, performance or breach of this or any other agreement between the ENTITY and SDRMA, whether entered into prior to, on or subsequent to the date hereof, shall be settled by binding arbitration in the City of

Sacramento, California, under the Commercial Arbitration Rules of the American Arbitration Association. Judgment upon any award rendered by the arbitrator(s) shall be final and may be entered into any court having jurisdiction.

10. GOVERNING LAW. This MEMORANDUM shall be governed in accordance with the laws of the State of California.

11. VENUE. Venue for any dispute or enforcement shall be in the City of Sacramento, California.

12. ATTORNEY FEES. The prevailing party in any dispute shall be entitled to an award of reasonable attorney fees.

13. COMPLETE AGREEMENT. This MEMORANDUM together with the related Program Documents constitutes the full and complete agreement of the ENTITY.

14. SEVERABILITY. Should any provision of this MEMORANDUM be judicially determined to be void or unenforceable, such determination shall not affect any remaining provision.

15. AMENDMENT OF MEMORANDUM; WAIVER. This MEMORANDUM may not be modified, nor shall any provision hereof be waived or amended, except in a writing duly signed by authorized representatives of SDRMA and ENTITY. The failure of either Party to enforce at any time any provision of the MEMORANDUM shall not be construed to be a waiver of such provision, nor in any way to affect the validity of the MEMORANDUM or the right of either party thereafter to enforce each and every such provision. If ENTITY fails or refuses to execute an amendment to this MEMORANDUM by the deadline included in written notice of SDRMA'S execution of said amendment, SDRMA reserves the right to terminate this MEMORANDUM and ENTITY'S Program Participation Agreement effective as of the next annual renewal date.

16. EFFECTIVE DATE. This MEMORANDUM shall become effective on the later of the first date of coverage for the ENTITY or the last date of signing of this MEMORANDUM by the Chief Executive Officer or Board President of SDRMA and the authorized person for the ENTITY.

17. EXECUTION IN COUNTERPARTS. This MEMORANDUM may be executed in several counterparts, each of which shall be an original, all of which shall constitute but one and the same instrument.

In Witness Whereof, the undersigned have executed the MEMORANDUM as of the date set forth below.

Dated: ___________________ By:___________________________________

Special District Risk
Management Authority

Dated: ___________________ By:___________________________________

Sweetwater Springs Water District

SWEETWATER SPRINGS WATER DISTRICT

TO: Board of Directors **AGENDA NO. V-C**

FROM: Eric Schanz, General Manager

Meeting Date: **September 3, 2026**

Subject: **Discussion/Action re CalPERS Valuation Report and District Unfunded Liability (UL)**

RECOMMENDED ACTION:

(Discussion item only.)

FISCAL IMPACT:

(Discussion item only.)

DISCUSSION:

This staff report reviews the Unfunded Liability (UL) portion of the annual retirement valuation we receive in August from PERS. This year's report provides final UL figures for FY 2024-25 and preliminary figures for FY 2025-26. Should you wish for more detailed information about the most recent valuation, staff can provide you with the full valuation report.

Unfunded Liability (UL) represents the shortfall between the District's assets at PERS and the present value of estimated retirement costs for current and future District retirees:

[Estimated Liability] – [Actual Assets] = Unfunded Liability (UL)

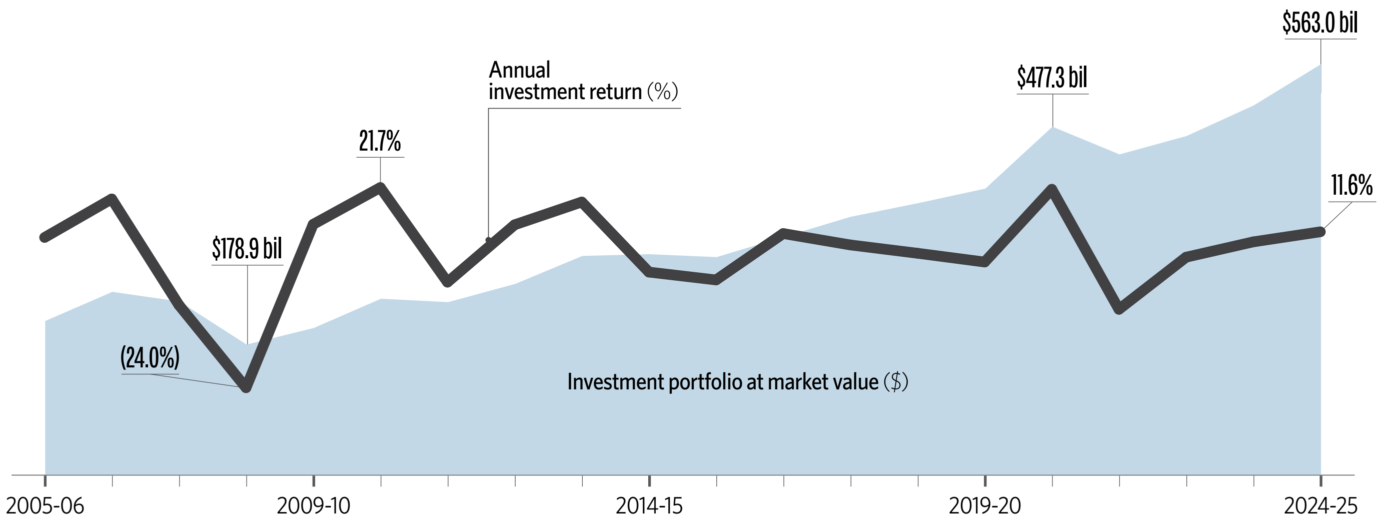
The District has worked hard over years to reduce our UL. As of FY 2024-25, we have achieved the goal of eliminating our UL and actually have a surplus balance earning interest at PERS. In other words, we are fully funded and thensome: Our funded status at FYE 2025 is 103.8%. As a result, we have a $0 mandatory UL payment in FY 2026-27, which lowered our retirement expenses this year. This, in turn, translated to a lower rate increase for FY 2026-27. There are no guarantees, of course, that we will continue to be fully funded in the future. But we already know that next year's (FY 2025-26) preliminary investment return is over 14%, which means our surplus will likely be even larger and our funded status even better on next year's valuation.

On the next page staff has compiled a table comparing key numbers provided in the valuation report over a five year period. In addition, attached to the staff report is investment information provided by PERS that may be of interest to the Board.

PERS Valuation Facts at a Glance for Sweetwater Springs					
Date of Report	**July 2024**	**July 2025**	**July 2026**	**July 2027**	**July 2028**
Reporting Valuation for:	**FY 2022-23**	**FY 2023-24**	**FY 2024-25**	**FY 2025-26**	**FY 2026-27**
Mandatory UL Payments Made*	$2,260	$0	$16,476	$23,109 *	$0
Xtra UL Payments Made	$0	$275,000	$250,000	$0	$0
UL at FYE	$543,902	$253,682 *	**($279,876)**		
Funded Status at FYE	91.6%	96.3%	103.8%		
CalPERS Investment Return	5.8%	9.3%	11.6%	14.8%	

Investments

Investment returns power market value to new heights above $560 billion



Total Fund

Total Fund Highlights *(FY 2024–25)*

$563.0 bil — Total fund market value; ↑**11.1%** change from previous FY

11.6% — Total fund annual investment rate of return

6.8% — The discount rate (assumed investment rate of return) — what CalPERS expects its investments to earn on average

Investment Returns[1] & Market Value of Assets[2]

FY	Investment Returns	Market Value of Assets *(in billions)*
2024-25	**11.6%**	**$563.0**
2023-24	9.3%	$506.6
2022-23	5.8%	$464.6
2021-22	(6.1%)	$439.4
2020-21	21.3%	$477.3
2019-20	4.7%	$392.5
2018-19	6.7%	$372.6
2017-18	8.6%	$354.0
2016-17	11.2%	$326.5
2015-16	0.6%	$298.7

[1] *Time-weighted rates of return. Reflects private equity and real assets valuations as of March 31, 2025 and are cash adjusted through June 30, 2025.*

[2] *Money-weighted market value of assets. Reflects private equity and real assets valuations as of March 31, 2025 and are cash adjusted through June 30, 2025. The money-weighted investment rate of return was 12.3% as of June 30, 2025.*

Continued »

Data only for the Public Employees' Retirement Fund (PERF)

Total Fund *(continued)*

Summary of Investments, Fair Value
(in billions)

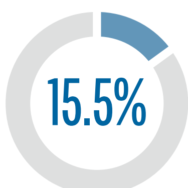
Global Equity (Public Equity)[3]	**$225.7**
Fixed Income[3]	**$187.1**
Private Equity	**$102.9**
Real Assets	**$74.5**
Short-term Investments	**$22.5**
Private Debt	**$22.0**

Current & Interim Asset Allocation

Asset Class	Current Allocation	Interim Policy Target Weight *(as of July 1, 2025)*
Global Equity (Public Equity)[3]	38.9%	40.4%
Fixed Income[3]	30.3%	29.1%
Private Equity	17.7%	15.0%
Real Assets	13.1%	15.0%
Private Debt	3.8%	3.5%
Total Fund	2.3%	—
Total Fund Financing	(6.1%)	(3.0%)

California Investments

California Investments *(FY 2024-25)*



$87.7 billion

California investments as percentage of the total fund

↑44.3% change from previous FY

California Investments by Asset Class[4] *(FY 2024-25)*

	Fair Value *(in billions)*	Percentage
Global Equity (Public Equity)[5]	$48.3	21.4%
Fixed Income[6]	$8.2	4.4%
Real Assets[7]	$18.0	24.3%
Private Equity[7]	$10.5	10.2%
Private Debt[7]	$2.6	11.7%
Total California Investments	**$87.7**	

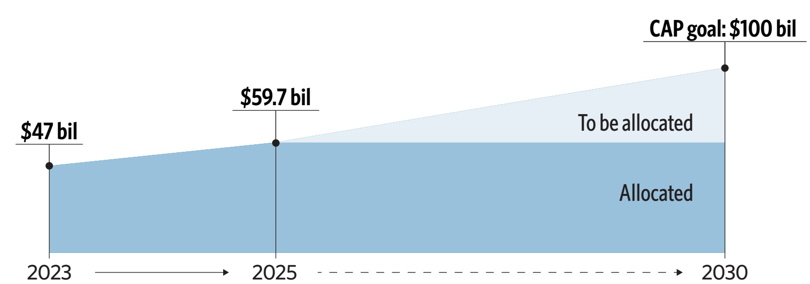
Sustainable Investing

Climate-focused Investments
(FY 2024–25)

$59.7 bil

Total of climate-focused investments made toward the $100 billion by 2030 goal

CalPERS' Climate Action Plan (CAP) Progress *(FY 2024–25)*



[3] *Global Equity and Income includes exposure from derivatives and repo borrowing used for Total Fund Financing.*
[4] *Totals may not sum due to rounding.*
[5] *Includes listed public equities.*
[6] *Fixed income also includes a portion of MBS & ABS, which have significant geographical exposure to CA & MHLP.*
[7] *Real Assets, Private Equity, and Private Debt are as of March 31, 2025.*

Data only for the Public Employees' Retirement Fund (PERF)

CalPERS Posts 14.8% Preliminary Investment Return for Fiscal Year 2025-26

July 13, 2026

Communications & Stakeholder Relations
Office of Public Affairs
(916) 795-3991 – newsroom@calpers.ca.gov

SACRAMENTO, Calif. — Strong performance in both its public and private equity portfolios helped the California Public Employees' Retirement System (CalPERS) achieve a preliminary net investment return of 14.8% for the 12-month period ending June 30, 2026, the pension system reported Monday.

The 2025-26 fiscal year return exceeded both last year's 11.6% performance and the assumed 6.8% rate of return set by the CalPERS Board of Administration. It is also CalPERS' highest mark in five years and represents a four-year trend of higher year-over-year results.

The Public Employees' Retirement Fund (PERF) had $637.1 billion in assets as of June 30 and a funded status of 85%, up from 79% at the end of fiscal year 2024-25.

When Chief Executive Officer Marcie Frost arrived at CalPERS in October 2016, the PERF was 68% funded. The funded status represents the total assets in the fund compared with the pension benefits it is obligated to pay in the future.

"Our team has maintained a disciplined approach to building the health of the pension system, and our improved funded status shows this effort is paying off for our 2.4 million members," Frost said. "We will maintain this focus as we build toward full funding, resisting external distractions that could increase costs or force us to forgo investment returns."

In recent years, CalPERS has increasingly diversified its portfolio into alternative investment categories such as private equity and private debt, which have the potential to deliver higher returns than the overall market while spreading risk.

Public equity produced the highest preliminary return with a 24.1% gain, reflecting a strong finish for the stock market. Private equity achieved a preliminary return of 17%.

Private equity returns have risen steadily since a 2022 strategy overhaul by Anton Orlich, who in June was promoted from Managing Investment Director of Private Equity to Deputy Chief Investment Officer for Private Markets. Orlich refocused CalPERS' private equity strategy on manager selection, lower-cost structures, and diversification toward companies in venture, growth, and middle-market buyout.

This month, CalPERS launched its Total Portfolio Approach, approved by the board in November 2025. It gives the investment team more flexibility to evaluate each investment strategy for its potential to benefit the entire fund, rather than sticking to set allocations for each asset class.

"Our total portfolio approach will mean we will be focusing more on the best investments for the whole portfolio level, rather than just for any individual asset class," said Chief Investment Officer Stephen Gilmore, who previously oversaw a similar approach at the New Zealand Superannuation Fund. We will regularly and publicly measure the performance of our active approach compared with a standard reference portfolio of 75% global equities and 25% U.S.

Treasury bonds, ensuring that we are really delivering value for our members."

Preliminary total fund annualized returns for the five-year period ending June 30, 2026, stood at 6.83%; the 10-year period at 8.57%; and the 20-year period at 6.81%.

Asset Class (by size)	Net Rate of Return (in percent)
Public Equity	24.1%
Fixed Income	5.9%
Private Equity[1]	17.0%
Real Assets[1]	6.3%
Private Debt[1]	11.0%

[1]Private market asset valuations lag one quarter and are as of March 31, 2026.

CalPERS investment and finance staff and outside experts will review the portfolio's performance in the next few months to finalize the fiscal year returns for 2025-26.

The ending value of the PERF for fiscal year 2025-26 will be based on additional factors beyond investment returns, including employer and employee contributions, monthly payments to retirees, and various investment fees.

Once finalized, the fiscal year-end market value of CalPERS' assets is used to set contribution rates for the State of California and school districts in the 2027-28 fiscal year and for contracting counties, cities, and special districts in the 2028-29 fiscal year.

Under the current provisions of the CalPERS Funding Risk Mitigation Policy, the board is provided the option of lowering the discount rate when investment returns exceed the established 6.8% discount rate. The Board is scheduled to consider the matter in September.

Please review the annual investment report (PDF) for a comprehensive overview of the fund's assets.

Media Availability

CalPERS senior leaders will be available virtually on Monday, July 13 at approximately 12:00 p.m. PT to discuss the investment returns. Among those scheduled to speak are:

- Chief Executive Officer Marcie Frost
- Chief Investment Officer Stephen Gilmore
- Deputy Chief Investment Officer, Private Markets, Anton Orlich

Credentialed media can email newsroom@calpers.ca.gov for login information.

About CalPERS

CalPERS is the largest defined-benefit public pension in the U.S., with 2.4 million members. Since 1932, CalPERS has provided retirement security for state, school, and public agency employees who invest their life's work in public service. In 1962, CalPERS expanded its services to include health benefits and now offers quality health plan coverage for more than 1.5 million members and their families.

Updated: July 13, 2026

SWEETWATER SPRINGS WATER DISTRICT

TO: Board of Directors **AGENDA NO. V-D**

FROM: Eric Schanz, General Manager

Meeting Date: September 3, 2026

Subject: Board Committee Reports

RECOMMENDED ACTION:

Receive updates from active Board committees.

FISCAL IMPACT:

Varies.

DISCUSSION:

This item is a standing placeholder for any Board committee updates that have not been addressed in a separate item.

Ad Hoc Committees:

FY 2026-27 Budget Committee- *(Dir. Schaap/Tran)*
This committee is responsible for assisting staff with the budget and rates development for the FY 2026-27 Budget. Make recommendations to the Board.

District Policies Review- *(Dir. Robb-Wilder/Schaap)*
This committee is charged with reviewing and updating the necessary sections of the Policies and Procedures Manual.

SWEETWATER SPRINGS WATER DISTRICT

TO: Board of Directors **AGENDA NO. VI**

FROM: Eric Schanz, General Manager

Meeting Date: September 3, 2026

Subject: GENERAL MANAGER'S REPORT

RECOMMENDED ACTION: Receive report from the General Manager.

FISCAL IMPACT: None

DISCUSSION:

1. **Laboratory Testing/ Regulatory Compliance:** Water quality tests confirm that all SSWD water meets all known State and Federal water quality standards.

2. **Water Production and Sales:** Water sales in July were 21,986 units (Monte Rio cycle). Total combined Monte Rio and Guerneville water production for July was 72.74 AF (Figure 1).

2. **Leaks:** There was a total of 7 water main repairs in July requiring 35 work hours and 11 Service line repairs requiring 56 hours in total (Figure 2). There were 4 water main repairs in Guerneville, 3 water main repairs in Monte Rio and 1 water main repair in Rio Nido. There were 7 service line repairs in Guerneville, 3 Service line leaks in Monte Rio and 1 service line leak in Rio Nido.

4. **Guerneville Rainfall:** Total cumulative rainfall to the end of June was 37.28 inches (Figure 3). Last year cumulative rainfall was 52.80 inches by the end of July.

5. **In-House Construction Projects:** July projects included:

   - Metron Meter change outs.

6. **Gantt Chart:** The Gantt Chart is updated for July 2026 (Figure 4).

7. **Grants:** CDBG grant funding for Wright Drive Phase I in the amount of $759,183 is approved and the agreement was approved during the April Board meeting.

The water system consolidation/intertie funding project (DWR) is awaiting proposals for engineering. Once an engineering firm is selected a project cost and engineering plan will be developed to help determine further project funding.

8. **Wright Drive:** Piazza has received the notice of award after the approval from the Board on August 6th meeting. Coastland Engineering is working with Piazza Construction to get the contract out and signed and the notice to proceed issued.

9. **School House and Villa Grande Driveway Repair:** The Driveway to Villa Grande has been completed. The driveway to the Schoolhouse Tank is scheduled for after Labor Day in September.

10. **Metron Meter Register Installation:** The installation of meter registers continues to make good progress since starting April 9th. As of the end of August 1684 about **1511**-meter registers have been installed. Installation has slowed due to several staff on family leave for the next couple of months.

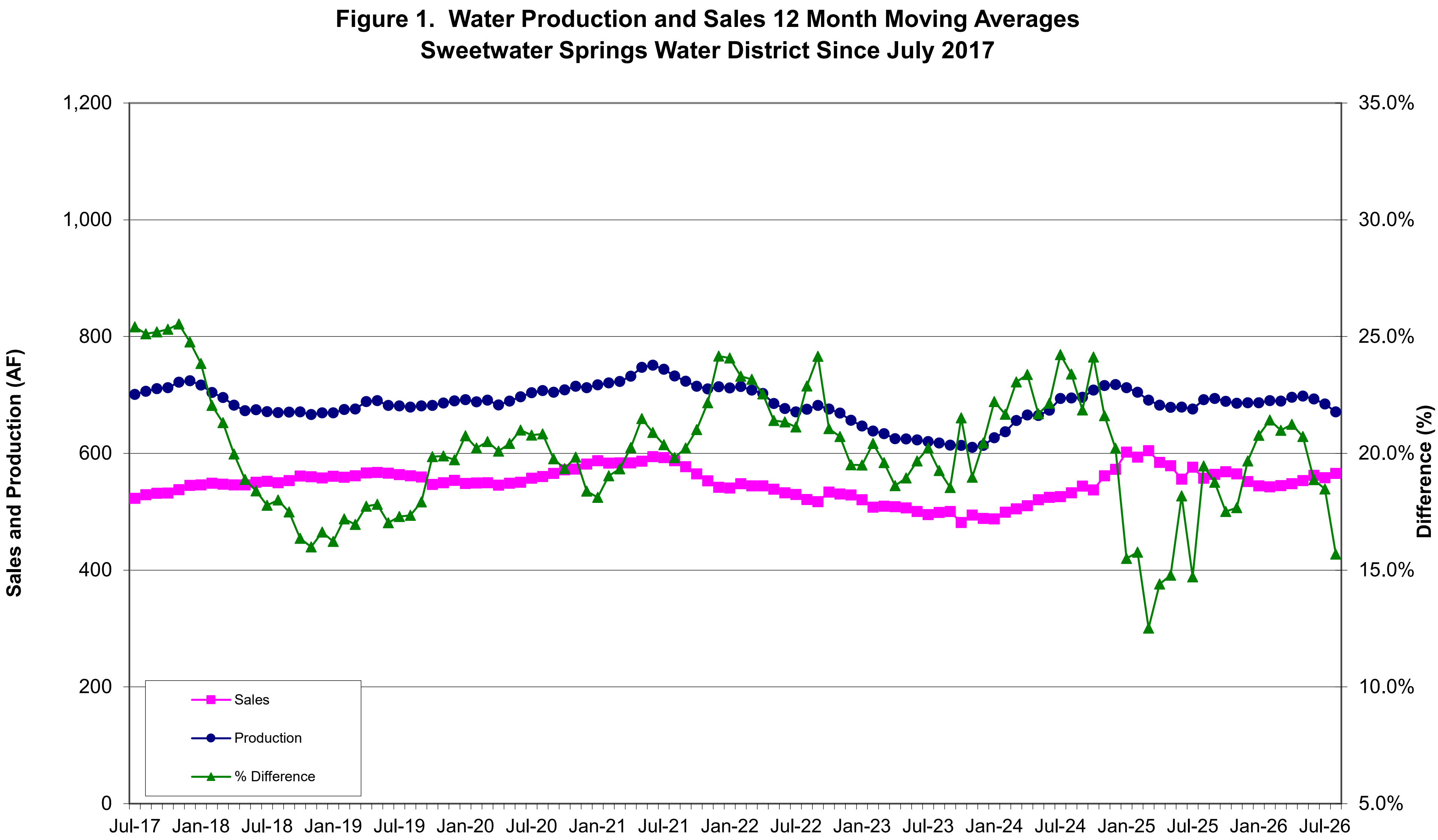


Figure 1. Water Production and Sales 12 Month Moving Averages
Sweetwater Springs Water District Since July 2017
Sales and Production (AF)
Difference (%)
1,200
1,000
800
600
400
200
0
35.0%
30.0%
25.0%
20.0%
15.0%
10.0%
5.0%
Jul-17
Jan-18
Jul-18
Jan-19
Jul-19
Jan-20
Jul-20
Jan-21
Jul-21
Jan-22
Jul-22
Jan-23
Jul-23
Jan-24
Jul-24
Jan-25
Jul-25
Jan-26
Jul-26
Sales
Production
% Difference

Figure 2. Sweetwater Springs Water District Main and Service Pipeline Breaks Moving Annual Average Since July 2015

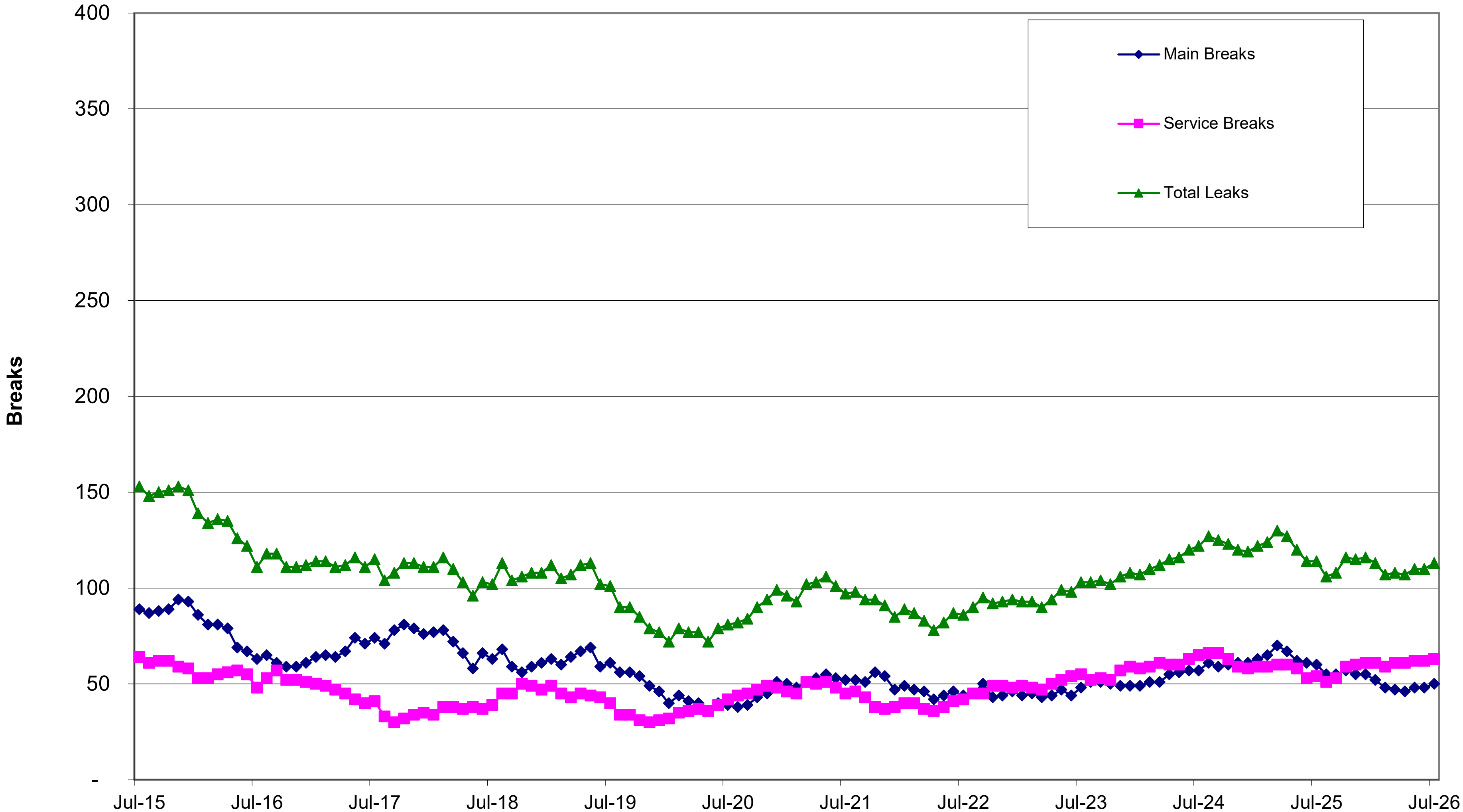


Figure 3. Guerneville Cumulative Monthly Rainfall

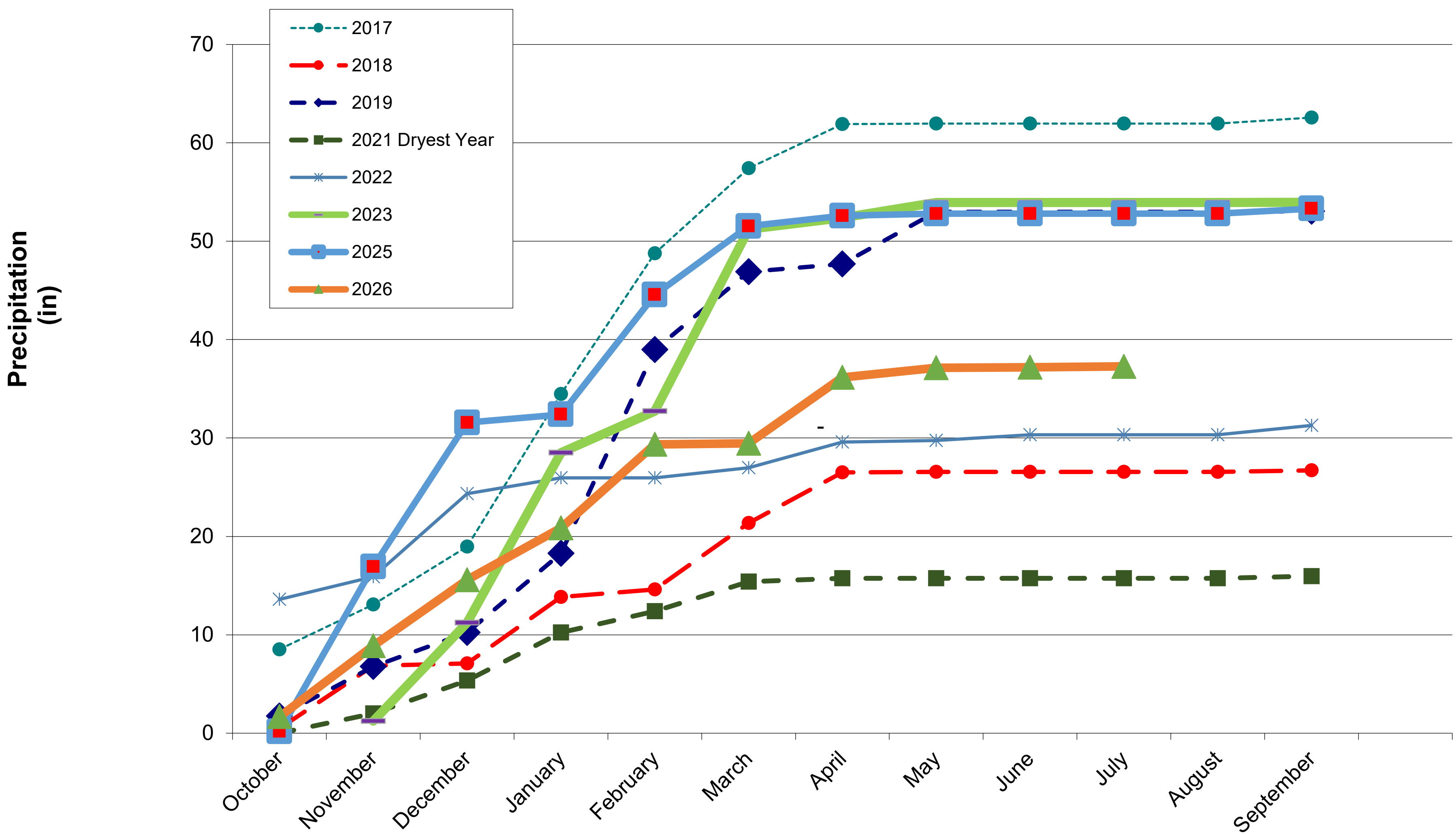


Figure 4. Sweetwater Springs WD Calendar Gantt Chart		Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Jul-26	FY27+
Ongoing Activity														
Board Action														
Other Milestone														
Current Month														
Budget Preparation														
Capital Projects Board Discussion		Ad Hoc CIP Committee												
Staff Budget Preparation Begins														
Ad Hoc Budget Committee Reviews Draft Budget						Budget Committee Formation		Budget Committee/Staff Meeting						
Draft Budget to Board for Discussion/Action									Board Discussion Rates			Budget Hearing		
Approve Budget/ Prop 218 Public Hearing												Prop 218		
Capital Projects 2024-25 & 2025-26														
Design Wright Drive Design/ Phase 1 Construction		90% Plans prep	90% Plans Completed		Phase 1- 100%	Phase 2 in Design	Plans Completed/Encroachments and Waivers		Encroachments/ Waivers	Pavement Plan PRMD	Pavement Plan PRMD		Project Bid/Contract Award	
CDBG Funding Wrigth Drive Project								Board Approval/ CDBG Funding Agreement						
Metron Meter Installation Project							Board Approval			Staff Installing	Staff Installing	Staff Installing	Staff Installing	
Master Plan/GIS		Board Approval Master Plan					GIS Review	GIS Review	GIS Review	GPS Discussion Equipmment for Mapping	GPS Discussion Equipment for Mapping			
Regulatory Annual														
Water Rights Annual Reporting	Staff					Prep	Submit							
Annual Water Report EAR	Staff								Prepare? Due April 1	Submitted				
Emergency Response Plan Review	Staff													
Leak Loss Report/ Validation (Previous missing reports due). Note; Completed missing reports and finished current year reports.	Staff			Completed Validations GV: 2017,2018, 2024 MR:2016,2017, 2018 2024								Finals Validations Submitted/Aprroved DWR		
Water Shortage Assessment	Staff											Submitted		
UWUO Reporting	Staff						Submitted							
Urban Water Management Plan	Staff Review										West and Associates/Docs for 2025 update.			
Cross Connection Control Plan (Due 7/1/2025) *Due Date Extended 6 Month* s														
Local Hazard Mitigation Plan Update												Harris and Associates	Board aproval of Agreement	
Administrative														
Policies and Procedures	Review TBD		Committee Formation											
IIPP/ Training Development	Review TBD													
District Manager Review		In Progress	Completed										In Progress	

NUMBER OF WATER UNITS SOLD FY 26 - 27

	FY01-02	FY02-03	FY03-04	FY04-05	FY05-06	FY 06-07	FY 07-08	FY 08-09	FY 09-10	FY 10-11	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27
JULY	34,371	26,447	26,355	33,578	22,195	27,469	27,147	28,091	21,035	17,808	20,061	22,850	25,890	22,074	16,377	19,044	19,608	20,255	19,273	22,297	21,558	20,306	17,833	18,396	18,687	21,981
AUGUS	39,803	37,750	42,080	41,615	37,799	41,863	37,202	37,907	34,878	32,328	28,486	33,190	29,163	32,208	26,070	26,811	29,485	28,325	27,419	28,582	26,302	22,555	24,231	26,990	29,876	0
SEPTEM	33,723	34,532	36,056	35,309	29,823	35,984	31,721	32,753	30,320	29,673	26,091	29,829	26,157	24,091	21,678	22,893	24,037	25,805	24,886	27,175	22,746	21,271	21,933	20,858	22,884	0
OCTOBI	40,672	34,063	37,008	38,553	38,707	37,900	36,493	34,938	32,282	32,334	32,091	33,727	31,628	27,724	24,606	29,333	29,495	32,827	27,310	30,099	24,731	31,859	23,693	32,581	30,868	0
NOVEM	28,272	28,729	26,973	27,839	26,680	24,076	24,444	25,746	23,111	24,160	21,350	22,218	20,729	19,489	20,101	19,462	21,884	21,351	22,640	23,173	17,984	16,472	15,777	22,606	16,931	0
DECEMI	25,380	27,758	27,283	25,508	23,925	25,550	21,556	24,762	21,116	20,802	20,299	22,818	23,452	21,256	20,873	18,070	21,297	20,468	22,288	25,982	21,110	20,372	17,713	24,034	20,806	0
JANUAI	16,091	19,287	16,799	15,416	16,127	15,862	13,309	14,631	14,764	13,734	14,645	16,242	16,316	11,914	12,727	13,676	14,146	15,335	12,925	15,529	15,062	11,588	11,270	14,449	13,703	0
FEBRU	21,697	23,010	20,689	19,695	22,716	20,963	18,647	21,199	19,233	18,386	16,641	18,372	20,967	17,770	17,189	16,504	17,693	16,950	17,284	15,506	18,727	13,139	18,122	19,340	20,354	0
MARCH	17,207	15,092	17,374	14,985	15,456	16,693	14,556	14,417	14,414	12,387	12,569	13,884	13,772	12,351	13,058	12,315	11,657	12,653	12,827	12,846	11,236	11,980	14,557	10,173	11,613	0
APRIL	17,728	19,527	21,406	21,089	18,825	21,047	19,227	18,414	17,611	17,129	17,936	17,914	17,053	16,636	17,748	16,809	16,279	18,547	16,886	17,038	17,024	16,685	18,958	14,442	16,706	0
MAY	19,118	16,237	19,793	16,372	13,921	15,402	15,721	15,861	14,273	14,134	14,880	15,075	14,514	16,120	14,217	13,083	13,011	13,319	14,602	15,866	13,375	12,354	12,750	11,250	15,125	0
JUNE	29,799	27,074	28,882	22,512	24,108	25,457	29,211	26,259	19,143	20,871	23,765	26,850	22,092	20,436	19,020	19,198	21,220	20,612	21,453	24,720	21,975	19,426	21,153	27,306	25,532	0