

EXHIBIT A. SWEETWATER SPRINGS WATER DISTRICT
OPERATING AND CAPITAL BUDGET, 2011-2012

OPERATING BUDGET											
					FY 09-10 FINAL (CASH)	10-11 BUDGET	10-11 REVISED	FY 10-11 Projected	FY 11-12 BUDGET	Difference FY12-FY11	NOTES FOR THIS YEAR
REVENUE											
OPERATING REVENUE											
4031 - Water Bill Revenue											
					215,928	227,000	227,000	212,000	216,000	(11,000)	
					1,796,411	1,770,000	1,770,000	1,770,000	1,814,250	44,250	2.5% increase to reflect 3% rate increase - won't realize full amount
Total OPERATING REVENUE					2,012,339	1,997,000	1,997,000	1,982,000	2,030,250	33,250	
NON-OPERATING REVENUE											
4445 - Grant Proceeds											
					0	0	0	0	-	-	
1700 - Interest											
					40,332	40,000	40,000	37,000	35,000	(5,000)	Don't see interest rates going up
3600 - Construction New Services											
					3,293	5,000	5,000	2,873	5,000	-	
3601 - Construction Service Upgrade											
					2,304	2,000	2,000	2,000	2,000	-	
4032 - Rent											
					77,869	70,000	70,000	60,000	65,000	(5,000)	Reflects some missed Crystal payments.
4040 - Miscellaneous Income											
					4,114	2,200	2,200	2,500	2,200	-	
4117 - SCWA Reimbursement											
							10,608	10,608	12,500	1,892	\$10,000 rebates, \$2500 CUWCC
Total NON-OPERATING REVENUE					127,912	119,200	129,808	114,981	121,700	(8,108)	
Total Income					2,140,251	2,116,200	2,126,808	2,096,981	2,151,950	25,142	
EXPENSES											
OPERATING EXPENSES											
SALARY & BENEFITS											
Salary											
5910 - Wages											
					690,858	702,200	702,200	692,400	735,285	33,085	MOU, nonrepresented contracts
5912 - Overtime											
					24,900	33,000	33,000	32,000	29,848	(3,152)	
5916 - On-Call Pay											
					26,955	26,500	26,500	26,610	33,090	6,590	
5918 - Extra help - Contract											
					33,899	33,500	33,500	33,400	\$ 37,100	3,600	
Total Salary					776,612	795,200	795,200	784,410	835,320	40,120	
Benefits											
5500 - Flex Spending											
					1,679	0	0	0	-	-	
5920 - Retirement											
					97,211	98,600	98,600	90,591	112,000	13,400	
5920.1 - Retirement - Prior Se											
					0	0	0		243,000	243,000	one time payment for Retirement Side Fund
5922 - Payroll Taxes - Employ											
					13,881	14,300	14,300	10,900	14,200	(100)	
5930 - Health/Dental/Vision/A											
					111,192	116,000	116,000	113,000	125,900	9,900	
5931 - Retiree health											
					2,270	0	0	2,520	2,800	2,800	
5940 - Workers Comp Insurat											
					21,859	27,700	27,700	25,200	25,300	(2,400)	
Total Benefits					248,092	256,600	256,600	242,211	523,200	266,600	
Total SALARY & BENEFITS					1,024,704	1,051,800	1,051,800	1,026,621	1,358,520	306,720	
SERVICES & SUPPLIES											
Communications											
6040-I - Internet service											
					1,390	1,800	1,800	1,600	1,800	-	Comcast -\$70/month: 840 GotoMyPC \$19.95/mo = \$240 Sonic.net \$143.7/Qtr. (A) = \$575 SCADA - \$65/mo. = \$780
6040-C - Cell Phones											
					2,819	3,100	3,100	3,100	3,450	350	Verizon - \$135/mo (F) = \$1,620 Verizon \$70/mo (A) = \$840 Misc. parts/holders etc. - \$200 (F)

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		6040-LD - Long Distance	507	700	700	600	-	(700)	Folding this line item into 6040-T
		6040-P - Pagers & Radios	622	900	900	900	850	(50)	Cook - \$53/mo (F) = \$636 Misc. parts/batteries = \$200 (F)
		6040-S - SCADA software maint.	499	500	500	500	500	-	
		6040-T - Telephones	12,526	13,800	13,800	13,000	14,400	600	Ans. Svc. \$130/mo = \$1560 Phones (AT&T) \$1,000/mo = \$12,000 Long distance = \$600
		Total Communications	18,363	20,800	20,800	19,700	21,000	200	
		Insurances							
		6101 - Gen. Liability	39,435	40,000	40,000	30,757	32,500	(7,500)	Reflects slight increase over FY 10-11
		6102 - Auto/Equipment	4,682	10,500	10,500	8,172	8,400	(2,100)	
		Total Insurances	44,117	50,500	50,500	38,929	40,900	(9,600)	
		Maint/Rep - Office & Vehicles							
		6140 - Vehicle Maintenance	7,222	12,000	12,000	12,000	12,000	-	
		6151 - Office Maintenance	5,064	4,800	4,800	4,800	5,000	200	Alarm System - \$130/qtr.= \$520 PacketFusion maint. contract - \$800/year The Compute Wizard - \$155/mo = \$1860/year Copy mach. maint - 550/yr US Netcom - \$900/yr Misc / Other - \$200
		Total Maint/Rep - Office & Vehicles	12,286	16,800	16,800	16,800	17,000	200	
		Maint/Repair - Facilities							
		6085 - Janitorial Services	6,178	7,100	7,100	7,100	7,100	-	Altech (office Janitorial): \$212/mo = \$2544 United Site Svces (port-o-lets): \$200/mo = \$2400 Sunrise Garbage \$1150 Sewer - GVTP (\$1000)
		6180 - Distribution System Re	45,026	64,000	64,000	55,000	42,000	(22,000)	Less material needed, minimal cost increase. Because of all the capital improvements, the material cost associated with leak repairs is declining. The improvements are allowing the field crew to focus more of their time on In-House Construction projects involving distribution improvements as opposed to leak repairs
		6235 - Treatment Sys/Well Re	81,747	56,000	56,000	28,000	34,000	(22,000)	Over the last several years the maintenance methods have improved at the well fields: the materials being used in the wells have improved and the knowledge of the operators and the tools we have for following trends of the individual wells have improved. The benefits are starting to show. The treatment plans have also seen improvements in maintenance methods, materials, and tools to better monitor equipment.
		6143 - Generator Maintenance	2,892	1,200	1,200	700	2,500	1,300	bi-annual maint year FY 11/12
		Total Maint/Repair - Facilities	135,843	128,300	128,300	90,800	85,600	(42,700)	
		Miscellaneous Expenses							

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										USA \$150 AWWA \$355 CSDA \$3750 CUJWCC \$2500 (reimbursed by SCWA) MR Chamber -\$50 RR Chamber -\$150 Cal Rural \$850 WCWW \$150	
				6280 - Memberships	4,729	5,200	5,200	5,200	8,000	2,800	
				6303 - Claims	0	1,500	1,500	3,500	1,500	-	
				6593 - Governmental Fees	23,800	21,700	21,700	14,000	18,500	(3,200)	LA CO \$400 Maps \$50 Encroachment permit: \$445 CDPH \$13500
				Total Miscellaneous Expenses	28,529	28,400	28,400	22,700	28,000	(400)	
				Office Expense							
				6410 - Postage	12,268	15,000	15,000	15,000	15,500	500	Billing (2000 pieces @ \$.44 X 12 months) = \$10,560 Prop 218 mailing: 4000 X .44 = \$1,760 1 extra mailing: 3600 X .44 = \$1,584 Other mail (slight postage increase on plus 1 oz. letters)
				6430 - Printing Expense	7,842	6,500	6,500	6,500	7,200	700	Window Envelopes \$1000 Return Envelopes \$950 Water Bills + Autopay \$1500 Doorhangers \$175 Turn Off Notices \$300 Letterhead \$200 CCRs \$600 Misc. Inserts \$250 Prop 218 notice: \$600 Checkblanks \$200 Flushing sched \$500 Textbooks \$700 Supplies \$3500
				6461 - Office Supplies	3,958	6,500	6,500	6,000	5,000	(1,500)	Plants/Landscaping \$150 Christmas Tree \$80 Christmas party \$400 Business lunches \$75 Paper products/coffee \$500 Press Democrat \$240
				6800 - Subscriptions/Legal N	808	1,000	1,000	900	1,000	-	Legal Notices \$400 Sonoma West \$70 Safety Meeting Outlines \$80
				6890 - Computers/Software	1,200	1,700	1,700	1,700	4,600	2,900	Antivirus software (\$30X5) = \$300 Workstations for CMH/LK/KG: \$2850 FM Pro software: \$900 QB Pro \$250 Misc \$400
				6579 - Furniture	664	500	500	0	500	-	Better table for office area
				Total Office Expense	26,740	31,200	31,200	30,100	33,800	2,600	
				Operating Supplies							
				6300 - Chemicals	16,723	16,000	16,000	16,000	17,000	1,000	
				6880 - Tools and Equipment	3,724	6,000	6,000	6,000	5,000	(1,000)	
				6881 - Safety Equipment	1,119	1,800	1,800	1,500	1,500	(300)	
				Total Operating Supplies	21,566	23,800	23,800	23,500	23,500	(300)	
				Professional Services							
				6083 - Laundry Service	2,568	2,600	2,600	2,600	3,000	400	Mission \$55/week = \$2860

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		6521 - County charges	1,712						moved
		6587 - LAFCO charges	4,761						moved
		6514 - Lab/Testing Fees	8,767	9,000	9,000	11,000	13,000	4,000	Cost increase for testing & high # of test.
		6570 - Consultant Fees	14,086	20,000	20,000	20,000	4,300	(15,700)	SCADA \$1000 Computer Wizard (non-maintenance work) \$800 Misc. (John Thompson) -\$500 IEDA \$2000
		6590 - Engineering	425	1,000	1,000	4,000	8,000	7,000	
		6592 - Engineering - re Other	0	0	0	2,000	-	-	Fife Creek Commons (t/b/reimbursed)
		6610 - Legal	17,874	22,000	22,000	15,000	15,000	(7,000)	
		6630 - Audit/Accounting	18,788	22,000	22,000	22,000	24,300	2,300	ADP \$260/mo = \$3120 Authorize.net \$55/mo = \$660 Auditor \$6,500 United Bank \$640/mo = \$7600 West America fees \$230/mo = \$2760 Pam Rones 1099 = \$350 Online Checks fee \$30/mo = \$360 County Accounting Fees = \$2600
		Total Professional Services	68,981	76,600	76,600	76,600	67,600	(9,000)	
		Rents & Leases							
		6820 - Equipment	1,755	3,500	3,500	1,000	2,000	(1,500)	Pitney Bowes Mail Machine \$327/qr. = \$1308 (A) A-Action rents \$2,000
		6840 - Building & Warehouse	27,000	27,000	27,000	27,000	27,000	-	Building: \$1,800 / month Warehouse \$450/month
		Total Rents & Leases	28,755	30,500	30,500	28,000	29,000	(1,500)	
		Transportation & Travel							
		7120 - Seminars & related tra	1,862	4,000	4,000	2,000	4,000	-	JK - \$250 LK and CMH - \$400 Field: \$1,200 (as long as State provides expense reimbursement program)
		7201 - Vehicle Gas	21,692	20,000	20,000	22,000	24,000	4,000	
		7300 - Travel Reimbursement	5,453	6,400	6,400	6,000	6,400	-	SM - \$50/mo = \$600 (A) - KG \$400/mo = \$4800 (F) CMH/LK/JK \$80/mo = \$960 (A)
		Total Transportation & Travel	29,007	30,400	30,400	30,000	34,400	4,000	
		Uniforms							
		6021.1 - Boots	1,119	1,330	1,330	1,330	1,330	-	\$190 X 7 = \$1330
		6021.3 - T-shirts	1,215	1,200	1,200	916	1,200	-	
		6021.4 - Jackets	272	250	250	250	360	110	2 jackets
		Total Uniforms	2,606	2,780	2,780	2,496	2,890	110	
		Utilities							
		7320 - Electricity	90,704	96,000	96,000	102,858	103,000	10,700	This year electric and propane are being broken out separately.
		7321 - Propane	3,780		0	3,700	3,700	-	
		Total Utilities	94,484	96,000	96,000	106,558	106,700	10,700	

