

SWEETWATER SPRINGS WATER DISTRICT
BOARD OF DIRECTORS MEETING

MINUTES*
(*In order discussed)

Board of Directors Meeting
March 6, 2014
6:30 p.m.

Board Members Present: Sukey Robb-Wilder
Tim Lipinski
Gaylord Schaap
Victoria Wikle
Rich Holmer

Board Members Absent: None

Staff in Attendance: Steve Mack, General Manager
Julie A. Kenny, Secretary to the Board

Others in Attendance: David Warner, Meyers Nave et al.

I. CALL TO ORDER

The properly agendized meeting was called to Order by President Rich Holmer at 6:30 p.m.

II. CHANGES TO AGENDA and DECLARATION OF CONFLICT (6:31 p.m.)

The GM announced that Item G (Res. 14-04, Approval of Amendment to Contract of Julie Kenny, Administrative Manager) would be moved to after Closed Session.

III. CONSENT CALENDAR (6:31 p.m.)

Director Holmer reviewed the items on the Consent Calendar. Director Wikle moved to approve the Consent Calendar as submitted. Director Robb-Wilder seconded. Motion carried 5-0, except that Director Holmer abstained as to Item III-A (approval of the Minutes) because he was absent at that meeting. The following items were approved:

- A. Approval of the Minutes of the February 6, 2014 Board Meeting
- B. Approval of Operations Warrants/Online payments/EFT payment
- C. Receipt of Item(s) of Correspondence, if any. (There was none.)

IV. PUBLIC COMMENT (6:32 p.m.)

(None.)

V. ADMINISTRATIVE (6:33 p.m.)

- A. (6:34 p.m.) Discussion/Action re Resolution 14-03, Accepting the Final Audit for the Fiscal Year Ending June 03, 2013.** The GM introduced this item. Auditor Derek Rampone of Moss, Levy et al. provided an overview of the Audit and answered questions via telephone. Discussion ensued. Director Robb-Wilder moved to adopt Resolution 14-03, Accepting the Final Audit for the Fiscal Year Ending June 30, 2013. Director Lipinski seconded. Motion carried 5-0.
- B. (7:28 p.m.) Discussion/Action re Draft FY 2013-14 Operating and Capital Improvement Budget.** The GM provided an overview of this item. Board questions and discussion ensued. Director Robb-Wilder moved to go forward with a 3% rate increase and send out a Proposition 218 rate increase letter. Director Lipinski seconded. Motion carried 5-0.
- C. (8:10 p.m.) Discussion/Action re District Electrical Power Option.** The GM provided an overview of this item. Board discussion ensued. No action was taken, but this item was placed on the April Agenda for further discussion.
- D. (8:20 p.m.) Discussion/Action re Sewer Main Break on February 13.** The GM provided an overview of this item. Board discussion ensued. No action was taken.
- ** At 8:50 p.m. a brief recess was taken. The meeting reconvened at 8:33 p.m.*
- E. (8:53 p.m.) Discussion/Action re Rejection of Claim 2014-01. Claimant: Deborah Waller, 17410 Guerneville Lane.** The GM provided an overview of this item. Board discussion ensued. Director Robb-Wilder moved to reject Claim 2014-01. Director Schaap seconded. Further discussion ensued. Motion carried 4-0, with Director Lipinski abstaining from the vote due to a conflict of interest.
- F. (9:03 p.m.) Discussion/Action re Resolution 14-01, Agreement and Election of Sweetwater Springs Water District to Prefund Other Post Employment Benefits Through CalPERS (via California Employers Retiree Benefit Trust Program (CERBT); and Resolution 14-02, Delegation of Authority to Request Disbursements (from CERBT).** The GM provided an overview of this item. Discussion ensued. Director Wikle moved to approve Resolution 14-01, Electing to Join the California Employers' Retiree Benefit Trust Program (CERBT) and Resolution 14-02, Delegation of Authority to Request Disbursements. Director Robb-Wilder seconded. Further discussion ensued. Motion carried 5-0.

VI. GENERAL MANAGER'S REPORT (9:17 p.m.)

The General Manager reported on the following items:

1. Laboratory testing
2. Water Production and Sales
3. Leaks
4. Guerneville Rainfall (Drought)
5. 2014 CIP / 2015 CIP
6. Toilet Rebate / Direct Install Program
7. In-House Construction Projects
8. Monte Rio Triangle
9. Gantt Chart

VII. BOARD MEMBERS' ANNOUNCEMENTS/COMMENTS

(9:20 p.m.)

Director Robb-Wilder announced that she did not get her packet in Saturday's mail.

VIII. CLOSED SESSION (9:21 p.m.)

At 9:21 p.m. President Holmer announced the items for discussion in Closed Session. At 9:22 p.m. the Board went into Closed Session. At 10 p.m. the meeting reconvened and the following actions on Closed Session items were announced:

- A. **Conference with Real Property Negotiators pursuant to Gov. Code Section 54956.7**
Property: 17448 River Lane, Guerneville
Agency negotiator: Steve Mack
Negotiating parties: SSWD and Russian River Park and Recreation District
Direction was given to staff.
- B. **Public Employee Performance Evaluation pursuant to Gov. Code Section 54957**
Title: District Counsel
No action was taken.
- C. **Public Employee Performance Evaluation pursuant to Gov. Code Section 54957**
Title: Administrative Manager
Action was taken in Open session (Item V-G).

V. ADMINISTRATIVE ITEMS (con't.) (10:01 p.m.)

- G. **Discussion/Action re Resolution 14-04, Approval of Amendment to Contract of Julie Kenny, Administrative Manager.** The GM introduced this item. Director Wikle moved to approve Resolution 14-04, Amendment to Contract of Julie Kenny, Administrative Manager. Director Lipinski seconded. Motion carried 5-0.

IX. ITEMS FOR THE NEXT AGENDA (9:13 p.m.)

- 1. Budget
- 2. District Electrical Power Option

ADJOURN

The meeting adjourned at 10:05 p.m.

Respectfully submitted,

Julie A. Kenny
Clerk to the Board of Directors

APPROVED:

Victoria Wikle:

Gaylord Schaap:

Sukey Robb-Wilder:

Tim Lipinski:

Richard Holmer
