

**SWEETWATER SPRINGS WATER DISTRICT
BOARD OF DIRECTORS MEETING**

MINUTES*
(*In order discussed)

Board of Directors Meeting
August 6, 2015
6:30 p.m.

Board Members Present: Victoria Wikle
Richard Holmer
Gaylord Schaap
Sukey Robb-Wilder

Board Members Absent: Tim Lipinski

Staff in Attendance: Stephen Mack, General Manager
and
Christine Hanley, Acting Secretary to the Board

Others in Attendance: Robin Donoghue, District Legal Counsel

I. CALL TO ORDER

The properly agendized meeting was called to Order by President Gaylord Schaap at 6:35 p.m.

II. CHANGES TO AGENDA and DECLARATION OF CONFLICT (6:35 p.m.)

III. CONSENT CALENDAR (6:35 p.m.)

Director Schaap reviewed the items on the Consent Calendar. Director Robb-Wilder moved to approve the Consent Calendar as submitted. Director Holmer seconded. Motion carried 4-0, except that Director Wikle abstained from Item III-A, Approval of the Minutes of the July 2, 2015 Board Meeting, as she was absent from that meeting.

- A. Approval of the Minutes of the July 2, 2015 Regular Board Meeting.
- B. Approval of Operations Warrants/Online payments/EFT payment.
- C. Receipt of Item(s) of Correspondence. (None.)
- D. Approve Resolution 15-16, Approving a Contract with Michael Celentano, CPA for Auditing Services for Fiscal Years 2014-15, 2015-16, and 2016-17 and Authorizing the General Manager to Sign

- E. Approve Resolution 15-17, to Tax Defer Member Paid (PERS) Contributions -- IRC 414(h)(2) Employer Pick-up.

IV. PUBLIC COMMENT (6:36 p.m.)

None.

V. ADMINISTRATIVE (6:36 p.m.)*

**in the order discussed*

- V-A. (6:36 p.m.) Public Hearing; Discussion/Action re Resolution 15-13, Overruling Protests and Confirming Report on Annual Flat Charge for Sweetwater Springs Water District.** The GM provided a brief overview. Board Discussion ensued. President Schaap opened the Public Hearing at 6:37 p.m. There were no public comments. President Schaap closed the Public Hearing at 6:37 p.m. Director Holmer moved to approve Resolution 15-13. Director Robb-Wilder seconded, Motion carried 4-0.
- V-B. (6:42 p.m.) Discussion/Action re Resolution 15-14, Establishing a Medical Disability Program.** The GM provided an overview of this item. Board Discussion ensued. Director Robb-Wilder moved to approve Resolution 15-14 as a pilot program to be reviewed in July, 2016. Director Holmer seconded. Motion carried 3-1, with Directors Schaap, Holmer and Robb-Wilder voting in favor, and Director Wikle voting against.
- V-C. (6:55 p.m.): Discussion/Action re Resolution 15-15, Approving the 2016-23 Capital Improvement Program.** The GM provided an overview of this item. Board Discussion ensued. Director Wikle moved to approve Resolution 15-15. Director Holmer seconded. Motion carried 4-0.
- V-D. (7:10 p.m.) Discussion/Action re FY 2014-15 4th Quarter Actual vs. Budgeted Operations and Capital Expenditures and County Balances.** The GM provided an overview of this item. Board discussion ensued. No action was taken.
- V-E. (7:20 p.m.) Discussion/Action re Rejection of Claim 2015-03. Claimant Deborah Waller, 17410 GuerneWood Lane.** The GM provided an overview of this item. Board discussion ensued. Director Robb-Wilder moved to reject the claim. Director Holmer seconded. Motion carried 4-0.
- V-F. (7:30 p.m.) Discussion Action re FY 2014-15 Annual Review.** The GM provided an overview of this item. Board discussion ensued. No action was taken.

VI. GENERAL MANAGER'S REPORT (7:45 p.m.)

The General Manager reported on the following items:

1. Laboratory Testing.
2. Water Production and Sales
3. Leaks
4. Russian River Flow
5. 2016 CIP
6. Toilet Rebate / Direct Install Program
7. In-House Construction Projects
8. Gantt Chart

Board questions ensued.

VII. BOARD MEMBERS' ANNOUNCEMENTS/COMMENTS
(8:05 p.m.)

None.

VIII. CLOSED SESSION (8:15 p.m.)

- A. Conference with Labor Negotiator pursuant to Section 54957.6
SSWD Negotiator: Steve Mack
Unrepresented positions: Field Manager, Administrative Manager, Crew Supervisors (2).
Direction given to Staff.
- B. Public Employee Performance Evaluation pursuant to Gov. Code Section 54957
Title: General Manager.
Direction given to Staff.

IX. ITEMS FOR THE NEXT AGENDA (8:30 p.m.)

ADJOURN

The meeting adjourned at 8:42 p.m.

Respectfully submitted,

Christine M. Hanley, Acting
Clerk to the Board of Directors

APPROVED:

Victoria Wikle: _____
Gaylord Schaap: _____
Sukey Robb-Wilder: _____
Tim Lipinski: _____
Richard Holmer: _____